



Needham School Committee

May 5, 2015

7:00 p.m.

**Broadmeadow School
School Committee Room**

A school and community partnership that creates excited learners, inspires excellence, fosters integrity.



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SCHOOL COMMITTEE MEETING AGENDA

May 5, 2015

Broadmeadow School: School Committee Room

Next School Committee Meeting: May 19, 2015

7:00 p.m. Public Comments

7:05 p.m. School Committee Chair and Subcommittee Updates

7:15 p.m. Superintendent's Comments

Discussion Items

7:25 p.m. Student Presentation: Speech and Debate

7:55 p.m. Superintendent's Evaluation Process

8:25 p.m. Town Meeting Preparation

8:45 p.m. Action Items

Vote on School Choice Program

Establish Needham Soccer Club Adam Caputo Scholarship at Needham High School

Approve Minutes of the Meeting of April 27, 2015

8:50 p.m. School Committee Comments

Information Items

FY16 Revolving Fund Budget Requests

**Needham School Committee
Needham, Massachusetts 02492
May 5, 2015**

Agenda Item: **Public Comments**

Background Information:

The Chairperson will offer the opportunity for the public to speak to the School Committee on issues not on the agenda.

**Needham School Committee
Needham, Massachusetts 02492
May 5, 2015**

Agenda Item: **School Committee Chair and Subcommittee Updates**

Background Information:

- Members of School Committee Subcommittees may wish to share brief updates or information about recent subcommittee meetings.

Members of the School Committee available for comment:

Connie Barr, Chair
Susan Neckes, Vice-Chair
Joseph Barnes
Heidi Black
Michael Greis
Kim Marie Nicols
Aaron Pressman

**Needham School Committee
Needham, Massachusetts 02492
May 5, 2015**

Agenda Item: **Superintendent's Comments**

Background Information:

Superintendent Daniel E. Gutekanst will apprise the School Committee of events, information, and matters of interest not on the agenda.

**Needham School Committee
Needham, Massachusetts 02492
May 5, 2015**

Agenda Item: **Discussion**

Student Presentation: Speech and Debate Team

Background Information:

- Mr. Paul Wexler, Advisor to the Speech and Debate Team, and Team members Ms. Dobrusin and Ms. Orozco will share examples of the events in which they have participated.
- The Team attends competitive public speaking and debate competitions throughout the year, and has become one of the leading programs in New England.
- Needham students have won approximately thirty awards at nationals over the last decade. Competitive events include those which focus on politics, philosophy and drama.

Students Available for Presentation:

Mr. Paul Wexler, Advisor, Speech and Debate Team
Ms. Carmela Dobrusin, Needham High School Speech and Debate Team
Ms. Amirah Orozco, Needham High School Speech and Debate Team

Needham School Committee
Needham, Massachusetts 02492
May 5, 2015

Agenda Item: **Discussion**

Superintendent's Evaluation Process

Background Information:

- Both School Committee policy and the Superintendent's contract require a process for the annual evaluation of the Superintendent's performance.
- The evaluation process will begin with this meeting and conclude with an evaluation conducted in open session at a future School Committee meeting.

Persons Available for Presentation:

Dr. Connie Barr, Chair, Needham School Committee
Dr. Joseph Barnes, Needham School Committee

**Needham School Committee
Needham, Massachusetts 02492
May 5, 2015**

Agenda Item: **Discussion**

Town Meeting Preparation

Background Information:

- Town Meeting is scheduled for May 4th, 6th, 11th and 13th. The School Committee may want to discuss items relative to preparing for the annual Town Meeting.

Needham School Committee
Needham, Massachusetts 02492
May 5, 2015

Agenda Item: **Action**

Vote on School Choice

Action Recommended:

Upon recommendation of the Superintendent that the Needham School Committee votes not to participate in the School Choice Program (Chapter 76, Section 12b) for the 2015-2016 academic year as required by the 1993 Education Reform Act, due to programmatic and space limitations.

**Needham School Committee
Needham, Massachusetts 02492
May 5, 2015**

Agenda Item: **Action**

Establish Needham Soccer Club Adam Caputo Scholarship at Needham High School

Action Recommended:

Upon recommendation of the Superintendent that the Needham School Committee approves the establishment of the Needham Soccer Club Adam Caputo Scholarship at Needham High School as proposed.



Needham Public Schools
Office of the Superintendent

A school and community partnership that creates excited learners, inspires excellence, fosters integrity.

May 1, 2015

To: Needham School Committee
From: Dan Gutekanst, Superintendent of Schools
RE: Needham Soccer Club Adam Caputo Scholarship

I write to recommend and request the establishment of a Needham Soccer Club Scholarship in memory of Adam Caputo. Should the fund be created, it is the Club's intent that Needham High School awards these funds to a member of the Needham High School graduating Class of 2015. The Club requests that the scholarship award shall be \$2,000.

With the assistance of the Caputo Family, the Needham Soccer Club wishes to identify and recognize one (1) graduating senior who has benefitted from the Club's mission. Selection criteria include: played multiple seasons for the Needham Soccer Club; has volunteered in some capacity (coaching, refereeing, etc.) for the Club; is a Needham High School student in good academic standing; and provides a meaningful response to the short essay question "Tell us what the Needham Soccer Club meant to you over your years involved in the club."

Thank you for your consideration of this request.

NEEDHAM SCHOOL COMMITTEE

Agenda Item#: _____ **Date:** May 5, 2015

Item Title: **Establish Needham Soccer Club Adam Caputo Scholarship at Needham High School**

Item Description: The request is to establish the Needham Soccer Club Adam Caputo Scholarship at Needham High School. The Scholarship, which will be administered by the Needham Soccer Club, will consist of a one-time award of \$2,000.

Issues: M.G.L. Chapter 44, Section 53A and School Committee policy #DFC/KH authorize the School Committee to accept any grant of gifts or funds given for educational purposes by the federal or state government, charitable foundations, private corporations, PTCs or an individual. M.G.L. Chapter 44, Section 53A further stipulates that any monies received and accepted by the School Committee may be expended without further appropriation.

Recommendations/Options: That the School Committee vote to establish the Needham Soccer Adam Caputo Scholarship at Needham High School, as proposed.

School Committee: Action Item

Attachments: Scholarship Recommendation

Respectfully Submitted,

Anne Gulati

Director of Financial Operations

**Needham School Committee
Needham, Massachusetts 02492
May 5, 2015**

Agenda Item: **Action**

Approve Minutes of the Meeting of April 27, 20105

Action Recommended:

Upon recommendation of the Superintendent that the Needham School Committee approves the minutes of the meeting of April 27, 2015 as submitted.

Needham School Committee
Minutes of the Meeting
April 27, 2015

The Chair of the School Committee, Michael Greis called the meeting to order at 4:35 p.m.

Members of the School Committee present were:

Heidi Black	Joe Barnes
Connie Barr	Aaron Pressman
Michael Greis	Susan Neckes
Kim Marie Nicols	

Members of the Central Administration present were:

Dan Gutekanst

DISCUSSION ITEM:

May 2015 Annual Town Meeting Warrant Articles 38 & 39

Warrant Articles

There was discussion about whether or not the articles should be amended prior to Town Meeting.

Meeting Adjournment

A motion was made:

At approximately 6:00 p.m., a motion was made to adjourn the School Committee meeting of April 27, 2015.

Meeting
Adjournment

Seconded

Vote 7-0-0

Respectfully submitted
Daniel E. Gutekanst

Needham School Committee
Needham, Massachusetts 02492
May 5, 2015

Agenda Item: **School Committee Comments**

Background Information:

Members of the School Committee will have an opportunity to report on events, information, and matters of interest not on the agenda.

Action Recommended:

Report only

Members of the School Committee available for comment:

Connie Barr, Chair
Susan Neckes, Vice-Chair
Joseph Barnes
Heidi Black
Michael Greis
Kim Marie Nicols
Aaron Pressman

**Needham School Committee
Needham, Massachusetts 02492
May 5, 2015**

Agenda Item: **Information Items**

- FY16 Revolving Funds Budget Requests

Revolving Fund FY16 Budget Request

Fund Name:	SPED Agency Tuition (2350-3532)
Fund Manager:	Director of Student Development
Executive Summary:	No Activity Anticipated FY16

Fund Description:

The SPED agency account was established to execute settlement agreements, which require parents to reimburse Needham Public Schools for out-of-district tuition or transportation expense for Needham students.

Enabling Legislation:

M.G.L. Chapter 71, Section 71F.

Critical Issues:

Since FY12, Needham has paid, and was reimbursed for, a portion of the transportation cost for a student to attend an out-of-District School. No settlement agreements, which involve reimbursement to Needham Public Schools are planned for the 2015/16 School Year.

Support for District Vision, Mission, Goals, Objectives:

The activities of this account support District Goal #1, related to standards-based learning.

Description of Revenues:

No revenues are anticipated for FY16.

Staffing:

No staff expenses are paid by this fund.

Expenses:

No expenses are anticipated for FY16.

FY16 Proposed Budget:

Attached.

Revolving Fund Name: SPED Agency Account
 Revolving Fund Contact: Director of Student Development

												FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
Revenues																		
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2350	3532	090	00	0000	000	00	520	980	0000	00	Carry-Over Revenue	\$5,079	\$279	\$279	\$279	\$279	\$279	
Current Year Revenue Collections																		
2350	3532	090	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections	\$4,756	\$9,403	\$9,521	\$9,180	\$0	\$0	
Revenue Collected for Next Fiscal Year																		
2350	3532	090	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0	
Subtotal Revenues												\$9,835	\$9,682	\$9,800	\$9,459	\$279	\$279	\$279
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3532	090	99	3300	099	99	520	020	5335	99	Transportation	\$0	\$9,403	\$9,521	\$9,180	\$0	\$0	\$0
2350	3532	090	99	9300	099	99	520	020	5320	99	In State Private Tuition	\$9,556	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures												\$9,556	\$9,403	\$9,521	\$9,180	\$0	\$0	\$0
Anticipated Ending Fund Bal.												\$279	\$279	\$279	\$279	\$279	\$279	\$279

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	Pollard Book & Equipment Sales (2350-3312)
Fund Manager:	Pollard Principal
Executive Summary:	Price Increase in Planner from \$4.00 to \$5.00; No Atlas Sales in FY16

Fund Description:

This pass-through account funds the purchase and re-sale of items to students, such as calculators, assignment notebooks (planners), atlases and Write Source materials.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

This account will fund the purchase and re-sale of student planners to eighth graders only in FY16.

Support for District Vision, Mission, Goals, Objectives:

The Pollard Book & Equipment Sales fund supports District Goal 1, related to advancing standards based learning.

Description of Revenues:

It is anticipated that 550 student planners will be purchased and re-sold to students for \$5/planner, representing revenue of \$2,750. The \$5 price represents a \$1.00 increase from the current year. Since the content contains customized information for Pollard students, these sales are not taxable.

Staffing:

No staff are paid from this fund.

Expenses:

FY16 Program expenses represent the anticipated purchase price of 550 student planners at \$4.42/student (\$2,431).

FY16 Proposed Budget:

Attached.

Revolving Fund Name: Pollard Book/Equipment Sale
Revolving Fund Contact: Pollard Principal

												FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actuals	FY15 Budget	FY15 Proj	FY16 Budget	
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3312	090	00	0000	000	00	520	980	0000	00	Carry-Over Revenue	\$3,175	\$4,347	\$5,065	\$2,579	\$210	\$210	\$194	
Current Year Revenue Collections																			
2350	3312	090	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections	\$4,735	\$4,555	\$1,955	\$9,991	\$14,250	\$9,576	\$2,750	
Revenue Collected for Next Fiscal Year																			
2350	3312	090	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Subtotal Revenues												\$7,910	\$8,902	\$7,020	\$12,570	\$14,459	\$9,786	\$2,944	
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3312	090	30	1230	099	99	520	010	5110	01	Pollard	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2110	099	99	520	010	5110	01	Pollard	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2120	099	99	520	010	5110	01	Pollard	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2220	099	99	520	010	5110	01	Pollard	Curr Ldr/Academic Dept Head/ Sale	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2305	099	99	520	010	5110	01	Pollard	Certified Classroom Teacher/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2310	099	99	520	010	5110	01	Pollard	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2315	099	99	520	010	5110	01	Pollard	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2320	099	99	520	010	5110	01	Pollard	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	010	5110	01	Pollard	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2325	099	99	520	010	5110	03	Pollard	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2330	099	99	520	010	5110	03	Pollard	Instr. Asst - Paraprofessional/ Salan	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2353	099	99	520	010	5110	01	Pollard	Prof Dev Summer/Altr School/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2355	099	99	520	010	5110	03	Pollard	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2357	099	99	520	010	5110	01	Pollard	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2110	099	99	520	010	5110	02	Pollard	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2120	099	99	520	010	5110	02	Pollard	Secy to Dep Head (Non Sup)/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2210	099	99	520	010	5110	02	Pollard	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2220	099	99	520	010	5110	02	Pollard	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	1420	099	99	520	010	5110	02	Pollard	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	4110	099	99	520	010	5110	03	Pollard	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	5200	099	99	520	010	5110	99	Pollard	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	4220	099	99	520	020	5241	04	Pollard	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	4210	099	99	520	020	5241	04	Pollard	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2451	099	99	520	020	5255	04	Pollard	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2420	099	99	520	020	5247	04	Pollard	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	5350	099	99	520	020	5270	04	Pollard	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	020	5300	04	Pollard	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	020	5330	04	Pollard	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	020	5341	04	Pollard	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	020	5345	04	Pollard	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	020	5346	04	Pollard	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	020	5380	04	Pollard	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2110	099	99	520	030	5420	05	Pollard	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	4220	099	99	520	030	5430	05	Pollard	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	4110	099	99	520	030	5450	05	Pollard	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	4210	099	99	520	030	5460	05	Pollard	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	3400	099	99	520	030	5490	05	Pollard	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2430	099	99	520	030	5510	05	Pollard	Educational Supplies	\$3,562	\$3,838	\$4,441	\$12,350	\$3,993	\$4,092	\$2,431
2350	3312	090	30	2415	099	99	520	030	5512	05	Pollard	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2410	099	99	520	030	5517	05	Pollard	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$9,850	\$5,500	\$0
2350	3312	090	30	2420	099	99	520	030	5522	05	Pollard	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2453	099	99	520	030	5523	05	Pollard	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2455	099	99	520	030	5524	05	Pollard	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2451	099	99	520	030	5525	05	Pollard	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	030	5580	05	Pollard	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2357	099	99	520	030	5710	06	Pollard	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2357	099	99	520	030	5720	06	Pollard	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2357	099	99	520	030	5730	06	Pollard	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	030	5780	06	Pollard	Other Expenses	\$0	\$0	\$0	\$10	\$0	\$0	\$0
2350	3312	090	30	7300	099	99	520	200	5850	99	Pollard	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	7500	099	99	520	200	5851	99	Pollard	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	7350	099	99	520	200	5856	99	Pollard	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	7300	099	99	520	200	5870	99	Pollard	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures												\$3,562	\$3,838	\$4,441	\$12,360	\$13,843	\$9,592	\$2,431	
Anticipated Ending Fund Bal.												\$4,347	\$5,065	\$2,579	\$210	\$617	\$194	\$513	

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	Pollard Lost Books (2350-3313)
Fund Manager:	Pollard Principal
Executive Summary:	No Change to Lost Book Fees of \$75/Hardcover Book and \$10/Paperback Book

Fund Description:

This pass-through account funds the replacement of lost or damaged textbooks at Pollard Middle School.

Enabling Legislation:

MGL Chapter 44, Section 53.

Critical Issues:

The average cost of replacement textbooks is \$75/hardcover books and \$10/paperback books, based on current and prior year experience at High Rock and Pollard Middle Schools. The FY16 budget reflects the anticipated purchase of 5 hardcover and 20 paperback textbooks at \$75/book and \$10/book, respectively.

Support for District Vision, Mission, Goals, Objectives:

The Pollard Lost Book account supports District Goal 1, related to advancing standards based learning.

Description of Revenues:

The FY16 budget includes \$575 in revenue, representing the sale of 5 hardcover books at \$75 and 20 paperback books at \$10.

Staffing:

No staff is paid through this revolving fund.

Expenses:

Expenses for FY16 total \$575 and represent the purchase of 5 replacement hardcover books at \$75 and 20 paperback books at \$10.

FY16 Proposed Budget:

Attached.

Revolving Fund Name: Pollard Lost Books
Revolving Fund Contact: Pollard Principal

													FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3313	90	00	0000	000	00	520	980	0000	00	Carry-Over Revenue		\$742	\$1,627	\$1,128	\$1,583	\$1,583	\$1,773	\$1,773
Current Year Revenue Collections																			
2350	3313	90	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections		\$961	\$500	\$455	\$190	\$575	\$575	\$575
Revenue Collected for Next Fiscal Year																			
2350	3313	90	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$1,703	\$2,127	\$1,583	\$1,773	\$2,158	\$2,348	\$2,348
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3313	90	30	1230	099	99	520	010	5110	01	Pollard	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2110	099	99	520	010	5110	01	Pollard	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2120	099	99	520	010	5110	01	Pollard	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2220	099	99	520	010	5110	01	Pollard	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2305	099	99	520	010	5110	01	Pollard	Certified Classroom Teacher/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2310	099	99	520	010	5110	01	Pollard	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2315	099	99	520	010	5110	01	Pollard	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2320	099	99	520	010	5110	01	Pollard	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2440	099	99	520	010	5110	01	Pollard	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2325	099	99	520	010	5110	03	Pollard	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2330	099	99	520	010	5110	03	Pollard	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2353	099	99	520	010	5110	01	Pollard	Prof Dev Summer/Aft School/ Sale	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2355	099	99	520	010	5110	03	Pollard	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2357	099	99	520	010	5110	01	Pollard	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2110	099	99	520	010	5110	02	Pollard	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2120	099	99	520	010	5110	02	Pollard	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2210	099	99	520	010	5110	02	Pollard	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2220	099	99	520	010	5110	02	Pollard	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	1420	099	99	520	010	5110	02	Pollard	Human Resources & Benefits/ Sale	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	4110	099	99	520	010	5110	03	Pollard	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	5200	099	99	520	010	5110	99	Pollard	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	4220	099	99	520	020	5241	04	Pollard	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	4210	099	99	520	020	5241	04	Pollard	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2451	099	99	520	020	5255	04	Pollard	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2420	099	99	520	020	5247	04	Pollard	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	5350	099	99	520	020	5270	04	Pollard	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2440	099	99	520	020	5300	04	Pollard	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2440	099	99	520	020	5330	04	Pollard	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2440	099	99	520	020	5341	04	Pollard	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2440	099	99	520	020	5345	04	Pollard	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2440	099	99	520	020	5346	04	Pollard	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2440	099	99	520	020	5380	04	Pollard	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2110	099	99	520	030	5420	05	Pollard	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	4220	099	99	520	030	5430	05	Pollard	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	4110	099	99	520	030	5450	05	Pollard	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	4210	099	99	520	030	5460	05	Pollard	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	3400	099	99	520	030	5490	05	Pollard	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2430	099	99	520	030	5510	05	Pollard	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2415	099	99	520	030	5512	05	Pollard	Teaching Aids/ Clsrm Ref	\$0	\$0	\$0	\$0	\$200	\$200	\$200
2350	3313	90	30	2410	099	99	520	030	5517	05	Pollard	Textbooks & Workbooks	\$76	\$999	\$0	\$0	\$375	\$375	\$375
2350	3313	90	30	2420	099	99	520	030	5522	05	Pollard	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2453	099	99	520	030	5523	05	Pollard	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2455	099	99	520	030	5524	05	Pollard	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2451	099	99	520	030	5525	05	Pollard	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2440	099	99	520	030	5580	05	Pollard	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2357	099	99	520	030	5710	06	Pollard	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2357	099	99	520	030	5720	06	Pollard	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2357	099	99	520	030	5730	06	Pollard	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	2440	099	99	520	030	5780	06	Pollard	Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	7300	099	99	520	200	5850	99	Pollard	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	7500	099	99	520	200	5851	99	Pollard	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	7350	099	99	520	200	5856	99	Pollard	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3313	90	30	7300	099	99	520	200	5870	99	Pollard	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$76	\$999	\$0	\$0	\$575	\$575	\$575
Anticipated Ending Fund Bal.													\$1,627	\$1,128	\$1,583	\$1,773	\$1,583	\$1,773	\$1,773

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	High School Textbook Recovery (2350-3423)
Fund Manager:	High School Principal
Executive Summary:	No Change to \$17 Replacement Fee for Paperbacks; No Change for \$100 Replacement Fee for Hardcover Books

Fund Description:

This pass-through account funds the replacement cost of lost High School textbooks and paperback books. The amount assessed to students is based on the replacement cost of the materials.

Enabling Legislation:

MGL Chapter 44, Section 53.

Critical Issues:

While the cost of paperback replacement has not increased, textbook replacement costs have increased and require an increase to the fee.

Support for District Vision, Mission, Goals, Objectives:

The NHS Textbook Recovery account supports District Goal 1, related to advancing standards based learning.

Description of Revenues:

Revenues represent funds from students to replace lost High School textbooks. The FY16 projected revenue of \$1,225 reflects the sale of 8 hardcover books (at \$100/book) and 25 paperback books (at \$17/each.)

Staffing:

No salaries are paid from this fund.

Expenses:

Expenses for FY16 are \$1,225 for replacement textbooks. Prior year accumulated fund balance will continue to be used, as needed.

FY16 Proposed Budget:

Attached.

Revolving Fund Name: High School Textbook Recovery
Revolving Fund Contact: High School Principal

												FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget	
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3423	090	00	0000	000	00	520	980	0000	00	Carry-Over Revenue	\$5,490	\$4,119	\$4,053	\$5,224	\$2,444	\$3,432	\$3,432	
Current Year Revenue Collections																			
2350	3423	090	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections	\$926	\$2,270	\$1,171	\$2,213	\$1,225	\$1,225	\$1,225	
Revenue Collected for Next Fiscal Year																			
2350	3423	090	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Subtotal Revenues												\$6,415	\$6,389	\$5,224	\$7,437	\$3,669	\$4,657	\$4,657	
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3423	090	40	1230	099	99	520	010	5130	99	NHS	Coaches	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2110	099	99	520	010	5110	99	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2120	099	99	520	010	5110	99	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2220	099	99	520	010	5110	99	NHS	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2305	099	99	520	010	5110	99	NHS	Certified Classroom Teacher/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2310	099	99	520	010	5110	99	NHS	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2315	099	99	520	010	5110	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2320	099	99	520	010	5110	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2440	099	99	520	010	5110	99	NHS	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2325	099	99	520	010	5110	99	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2330	099	99	520	010	5110	99	NHS	Instr. Asst - Paraprofessional/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2353	099	99	520	010	5110	99	NHS	Prof Dev Summer/Aft School/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2355	099	99	520	010	5110	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2357	099	99	520	010	5110	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2110	099	99	520	010	5110	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2120	099	99	520	010	5110	99	NHS	Secy to Dep Head (Non Sup)/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2210	099	99	520	010	5110	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2220	099	99	520	010	5110	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	1420	099	99	520	010	5110	99	NHS	Human Resources & Benefits/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	4110	099	99	520	010	5110	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	5200	099	99	520	010	5110	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	4220	099	99	520	020	5241	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	4210	099	99	520	020	5241	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2451	099	99	520	020	5255	99	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2420	099	99	520	020	5247	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	5350	099	99	520	020	5270	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2440	099	99	520	020	5300	99	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2440	099	99	520	020	5330	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2440	099	99	520	020	5341	99	NHS	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2440	099	99	520	020	5345	99	NHS	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2440	099	99	520	020	5346	99	NHS	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2440	099	99	520	020	5380	99	NHS	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2110	099	99	520	030	5420	99	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	4220	099	99	520	030	5430	99	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	4110	099	99	520	030	5450	99	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	4210	099	99	520	030	5460	99	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	3400	099	99	520	030	5490	99	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2430	099	99	520	030	5510	99	NHS	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2415	099	99	520	030	5512	99	NHS	Teaching Aids/ Clism Ref	\$103	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2410	099	99	520	030	5517	99	NHS	Textbooks & Workbooks	\$2,193	\$2,336	\$0	\$4,005	\$1,225	\$1,225	\$1,225
2350	3423	090	40	2420	099	99	520	030	5522	99	NHS	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2453	099	99	520	030	5523	99	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2455	099	99	520	030	5524	99	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2451	099	99	520	030	5525	99	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2440	099	99	520	030	5580	99	NHS	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2357	099	99	520	030	5710	99	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2357	099	99	520	030	5720	99	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2357	099	99	520	030	5730	99	NHS	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	2440	099	99	520	030	5780	99	NHS	Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	7300	099	99	520	200	5850	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	7500	099	99	520	200	5851	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	7350	099	99	520	200	5856	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3423	090	40	7300	099	99	520	200	5870	99	NHS	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures												\$2,296	\$2,336	\$0	\$4,005	\$1,225	\$1,225	\$1,225	
Anticipated Ending Fund Bal.												\$4,119	\$4,053	\$5,224	\$3,432	\$2,444	\$3,432	\$3,432	

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	High School Testing (2350-3420)
Fund Manager:	Guidance Director
Executive Summary:	Decrease in AP Exam Administrative Fee from \$11 to \$9/Exam; Decrease in PSAT Administrative Fee of \$11 to \$6/Exam.

Fund Description:

The High School Testing program administers the SAT (Scholastic Aptitude Test), the AP (Advanced Placement), and PSAT (Preliminary School Aptitude Test) to High School Students. Fees are collected to cover the cost of the AP and PSAT exams, as well as administrative expenses. The administrative expenses include the cost of proctors and the Testing Coordinator's stipend. No fees are collected for the SAT; students pay the testing service directly.

Enabling Legislation:

M.G.L. Chapter 71, Section 47,

Critical Issues:

Due to rising enrollment at Needham High School, the administrative costs of proctoring exams and running the program are more than covered by the current administrative fees of \$11 for the AP exam and \$11 for the PSAT exam. In fact, over the past few years, the revenues raised from fees have exceeded the cost of administering exams, resulting in a growing fund balance. As a result, we are proposing a decrease in the administrative fee to \$9/AP exam and \$6/PSAT exam, and to use surplus fund balance revenues to subsidize the program expenses.

Support for District Vision, Mission, Goals, Objectives:

The activities of this account support District Goal #1, related to standards-based learning.

Description of Revenues:

Test fees reflect the pass-through exam cost (anticipated to be \$91 for the AP Exam and \$14 for the PSAT), plus an administrative fee designed to cover the cost of proctors and the testing coordinator's stipend. The administrative fee for the AP Exam is being reduced from \$11 to \$9, and the PSAT fee is being reduced from \$11 to \$6 for total student fees of \$100 for the AP Exam and \$20 for the PSAT. Should the pass-through exam price increase, the per-student fee would be adjusted accordingly; there would be no change to the proposed administrative surcharge.

FY16 anticipated revenues include: \$75,000 in AP fees (750 students x 100/test) and \$7,700 in PSAT fees (385 students x \$20/exam,) for a total of \$82,700. Fund balance will provide sufficient funding to cover the cost of scholarships for needy students.

	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16
AP - # Exams	421	442	421	525	445	445	660	700	750
PSAT - # Exams	321	338	338	310	342	342	331	350	385
AP Test Fee	\$76	\$78	\$78	\$78	\$87	\$87	\$89	\$89	\$91
AP Admin Fee	\$12	\$12	\$11	\$11	\$20	\$20	\$16	\$11	\$9
TL AP Fee	\$90	\$90	\$89	\$89	\$107	\$107	\$105	\$100	\$100
PSAT Test Fee	\$13	\$13	\$13	\$13	\$14	\$14	\$14	\$14	\$14
PSAT Admin Fee	\$16	\$16	\$13	\$13	\$17	\$17	\$11	\$11	\$6
TL PSAT Fee	\$29	\$29	\$26	\$26	\$31	\$31	\$25	\$25	\$20

Staffing:

This program pays a stipend to the Testing Coordinator of \$6,636 in FY16, as provided for in the Unit A Teachers Contract. Additionally, proctors receive compensation from this account for administering concurrent and extended time examinations. The FY16 budget assumes total expenses of \$8,000 for proctors, which includes the following: 45 proctors @ \$120/day to administer exams (a total cost of \$5,400); 12 proctors at \$180/day to administer 50% extended-time exams (for a total cost of \$2,160); and one proctor to administer 100% extended-time exams @ \$240/day. Finally, the budget provides for an additional \$20/day to be paid to an estimated 10 regular-time proctors who are required to administer exams after hours (10 x \$20 = \$200.)

Expenses:

Program expenses total \$88,951 and include the aforementioned staff costs, as well as the cost of the exams themselves. In FY16, PSAT exams are expected to cost \$5,390 (assuming 385 students at a cost of \$14/exam), AP exams are expected to cost \$68,250 (assuming 750 exams at \$91/exam.) Additionally, \$300 is budgeted to cover the cost of grade labels and other supplies, \$325 is budgeted to pay the College Board membership fee and \$50 is provided to cover the cost of electronic file submission of the exams.

FY16 Proposed Budget:

Attached.

Revolving Fund Name: High School Testing
Revolving Fund Contact: Guidance Director

												FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget	
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3420	80	00	0000	000	00	520	980	0000	00	Carry-Over Revenue	\$9,138	\$4,450	\$10,055	\$21,899	\$19,200	\$25,508	\$28,474	
Current Year Revenue Collections																			
2350	3420	80	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections	\$48,419	\$62,912	\$74,115	\$77,575	\$78,750	\$85,990	\$82,700	
Revenue Collected for Next Fiscal Year																			
2350	3420	80	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Subtotal Revenues												\$57,557	\$67,362	\$84,170	\$99,474	\$97,950	\$111,498	\$111,174	
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3420	80	40	1230	099	99	520	010	5130	99	NHS	Coaches	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2110	099	99	520	010	5110	99	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2120	099	99	520	010	5110	99	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2220	099	99	520	010	5110	99	NHS	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2305	099	99	520	010	5110	99	NHS	Certified Classroom Teacher/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2310	099	99	520	010	5110	99	NHS	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2315	099	99	520	010	5110	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$6,152	\$6,275	\$6,401	\$6,529	\$6,529	\$6,636
2350	3420	80	40	2320	099	99	520	010	5110	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2440	099	99	520	010	5110	99	NHS	Other Instructional	\$13,103	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2325	099	99	520	010	5110	99	NHS	Classroom Subs/ Salary	\$0	\$3,700	\$3,883	\$8,440	\$8,000	\$8,000	\$8,000
2350	3420	80	40	2330	099	99	520	010	5110	99	NHS	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2353	099	99	520	010	5110	99	NHS	Prof Dev Summer/Aft School/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2355	099	99	520	010	5110	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2357	099	99	520	010	5110	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2110	099	99	520	010	5110	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2120	099	99	520	010	5110	99	NHS	Secy to Dep Head (Non Sup)/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2210	099	99	520	010	5110	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2220	099	99	520	010	5110	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	1420	099	99	520	010	5110	99	NHS	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	4110	099	99	520	010	5110	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	5200	099	99	520	010	5110	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	4220	099	99	520	020	5241	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	4210	099	99	520	020	5241	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2451	099	99	520	020	5255	99	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2420	099	99	520	020	5247	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	5350	099	99	520	020	5270	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2440	099	99	520	020	5300	99	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2440	099	99	520	020	5330	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2440	099	99	520	020	5341	99	NHS	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2440	099	99	520	020	5345	99	NHS	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2440	099	99	520	020	5346	99	NHS	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2440	099	99	520	020	5380	99	NHS	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2110	099	99	520	030	5420	99	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	4220	099	99	520	030	5430	99	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	4110	099	99	520	030	5450	99	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	4210	099	99	520	030	5460	99	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	3400	099	99	520	030	5490	99	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2430	099	99	520	030	5510	99	NHS	Educational Supplies	\$40,004	\$47,080	\$51,738	\$58,700	\$67,500	\$68,120	\$73,940
2350	3420	80	40	2415	099	99	520	030	5512	99	NHS	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2410	099	99	520	030	5517	99	NHS	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2420	099	99	520	030	5522	99	NHS	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2453	099	99	520	030	5523	99	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2455	099	99	520	030	5524	99	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2451	099	99	520	030	5525	99	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2440	099	99	520	030	5580	99	NHS	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2357	099	99	520	030	5710	99	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2357	099	99	520	030	5720	99	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	2357	099	99	520	030	5730	99	NHS	Dues & Memberships	\$0	\$325	\$325	\$325	\$325	\$325	\$325
2350	3420	80	40	2440	099	99	520	030	5780	99	NHS	Other Expenses	\$0	\$50	\$50	\$100	\$50	\$50	\$50
2350	3420	80	40	7300	099	99	520	200	5850	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	7500	099	99	520	200	5851	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	7350	099	99	520	200	5856	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3420	80	40	7300	099	99	520	200	5870	99	NHS	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures												\$53,107	\$57,307	\$62,271	\$73,966	\$82,404	\$83,024	\$88,951	
Anticipated Ending Fund Bal.												\$4,450	\$10,055	\$21,899	\$25,508	\$15,546	\$28,474	\$22,223	
* Includes encumbrances.												-\$4,688	\$5,605	\$11,845	\$3,609	-\$3,654	\$2,966	-\$6,251	
II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.																			

Revolving Fund FY16 Budget Request

Fund Name:	High School Book & Equipment Sales (2350-3421)
Fund Manager:	High School Principal
Executive Summary:	Student Planners \$12.00

Fund Description:

This pass-through account funds the purchase and re-sale of student planners for students in grades 9-12.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

The planners are sold in the student store by the Best Buddies program. The store purchases the planners at cost from the Book & Equipment Sales Fund, for re-sale to students at cost (\$12.00). The Best Buddies will sell the planners for \$15.00 and will retain \$3 in profit from the sale of each planner.

Description of Revenues:

Revenues for this fund are received from students who pay \$15.00 per student planner. In FY16 we expect to sell approximately 1,440 student planners at \$12.00 to the store, for total revenue of \$17,280.

Staffing:

No staff are paid from this fund.

Expenses:

FY16 program expenses represent the anticipated purchase cost of 1,440 student planners for \$12.00/each or \$17,280. No other purchases are anticipated.

District Vision, Mission, Goals, Objectives:

The High School Book & Equipment Sales account supports District Goal 1, related to advancing standards based learning.

FY16 Proposed Budget:

Attached.

Revolving Fund Name:	NHS Book & Equipment Sales
Revolving Fund Contact:	NHS Principal

Revenues											FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																	
2350	3421	090	00	0000	000	00	520	980	0000	00	Carry-Over Revenue	\$1,220	\$1,267	\$1,319	\$1,319	\$1,319	\$515
Current Year Revenue Collections																	
2350	3421	090	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections	\$6,620	\$3,358	\$0	\$0	\$0	\$17,280
Revenue Collected for Next Fiscal Year																	
2350	3421	090	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues											\$7,840	\$4,625	\$1,319	\$1,319	\$1,319	\$17,615	\$17,795
Expenditures											FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description					
2350	3421	090	40	1230	099	99	520	010	5130	99	NHS	Coaches	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2110	099	99	520	010	5110	99	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2120	099	99	520	010	5110	99	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2220	099	99	520	010	5110	99	NHS	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2305	099	99	520	010	5110	99	NHS	Certified Classroom Teacher/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2310	099	99	520	010	5110	99	NHS	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2315	099	99	520	010	5110	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2320	099	99	520	010	5110	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2440	099	99	520	010	5110	99	NHS	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2325	099	99	520	010	5110	99	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2330	099	99	520	010	5110	99	NHS	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2353	099	99	520	010	5110	99	NHS	Prof Dev Summer/Aft School/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2355	099	99	520	010	5110	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2357	099	99	520	010	5110	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2110	099	99	520	010	5110	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2120	099	99	520	010	5110	99	NHS	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2210	099	99	520	010	5110	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2220	099	99	520	010	5110	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	1420	099	99	520	010	5110	99	NHS	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	4110	099	99	520	010	5110	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	5200	099	99	520	010	5110	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	4220	099	99	520	020	5241	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	4210	099	99	520	020	5241	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2451	099	99	520	020	5255	99	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2420	099	99	520	020	5247	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	5350	099	99	520	020	5270	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2440	099	99	520	020	5300	99	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2440	099	99	520	020	5330	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2440	099	99	520	020	5341	99	NHS	Postage	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2440	099	99	520	020	5345	99	NHS	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2440	099	99	520	020	5346	99	NHS	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2440	099	99	520	020	5380	99	NHS	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2110	099	99	520	030	5420	99	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	4220	099	99	520	030	5430	99	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	4110	099	99	520	030	5450	99	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	4210	099	99	520	030	5460	99	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	3400	099	99	520	030	5490	99	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2430	099	99	520	030	5510	99	NHS	Educational Supplies	\$3,250	\$2,330	\$0	\$0	\$17,076
2350	3421	090	40	2415	099	99	520	030	5512	99	NHS	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2410	099	99	520	030	5517	99	NHS	Textbooks & Workbooks	\$3,323	\$976	\$0	\$0	\$0
2350	3421	090	40	2420	099	99	520	030	5522	99	NHS	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2453	099	99	520	030	5523	99	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2455	099	99	520	030	5524	99	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2451	099	99	520	030	5525	99	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2440	099	99	520	030	5580	99	NHS	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2357	099	99	520	030	5710	99	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2357	099	99	520	030	5720	99	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2357	099	99	520	030	5730	99	NHS	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	2440	099	99	520	030	5780	99	NHS	Other Expenses	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	7300	099	99	520	200	5850	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	7500	099	99	520	200	5851	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	7350	099	99	520	200	5856	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3421	090	40	7300	099	99	520	200	5870	99	NHS	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures											\$6,573	\$3,306	\$0	\$0	\$0	\$17,076	\$17,280
Anticipated Ending Fund Bal.											\$1,267	\$1,319	\$1,319	\$1,319	\$1,319	\$539	\$515

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	Newman Lease (2350-3251)
Fund Manager:	Director of Financial Operations
Executive Summary:	Fee Same at \$0.38/Student Hour; No Program Changes

Fund Description:

This revolving fund collects income from the rental of surplus property at the Newman School. The current lessee is Needham Extended Day Program (NEDP), which runs a before/after school program at Broadmeadow, Eliot, Newman and Mitchell Schools for elementary students. Needham Extended Day Program (NEDP) runs an after school program at Hillside.

Enabling Legislation:

MGL Ch 40, Section 3 limits the use of these monies to expenses associated with maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense.

Critical Issues:

There are no expected critical issues for this fund in FY16. In FY14, the School Department issued a bid for the rental of space for the provision of before and after school structured programs for elementary students. The bid was awarded to Needham Extended Day Program, Inc. (NEDP) for FY15-FY17.

Description of Revenues:

In FY16, rental fees are based on the bid rate of \$0.38/student hour. This rate was established through the RFP process. An estimated 49,288 student hours are anticipated, or \$18,729 based on FY15 projected student hours.

Staffing:

No staff are paid from this fund.

Expenses:

Expenses are the cost of maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense. The FY16 budget reflects spending on custodial supplies. Any unspent funds, at the end of the fiscal year, will be remitted to the Town's General Fund, per Ch. 40, s3.

Support for District Vision, Mission, Goals and Objectives:

Before/after school programs for elementary students support District Goal 2.0, which ensures that students have the social and emotional competencies that enable them to be self-aware, to have social and relationship skills, to self-manage and to make responsible decisions.

FY16 Proposed Budget:

Attached.

Revolving Fund Name:	Newman Lease
Revolving Fund Contact:	Director of Financial Operations

													FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3251	090	00	0000	000	00	520	980	0000	00		Carry-Over Revenue	\$0	\$0	\$0	\$0	\$0	\$0	
Current Year Revenue Collections																			
2350	3251	090	00	0000	000	00	432	000	0000	00		Current Year Revenue Collections	\$10,266	\$12,644	\$12,654	\$19,026	\$19,540	\$18,729	\$18,729
Revenue Collected for Next Fiscal Year																			
2350	3251	090	00	0000	000	00	432	000	0000	00		Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$10,266	\$12,644	\$12,654	\$19,026	\$19,540	\$18,729	\$18,729
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3251	090	25	1230	099	99	520	010	5110	01	Newman	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2110	099	99	520	010	5110	01	Newman	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2120	099	99	520	010	5110	01	Newman	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2220	099	99	520	010	5110	01	Newman	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2305	099	99	520	010	5110	01	Newman	Certified Classroom Teacher/ Salan	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2310	099	99	520	010	5110	01	Newman	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2315	099	99	520	010	5110	01	Newman	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2320	099	99	520	010	5110	01	Newman	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	010	5110	01	Newman	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2325	099	99	520	010	5110	03	Newman	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2330	099	99	520	010	5110	03	Newman	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2353	099	99	520	010	5110	01	Newman	Prof Dev Summer/Aft School/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2355	099	99	520	010	5110	03	Newman	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2357	099	99	520	010	5110	01	Newman	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2110	099	99	520	010	5110	02	Newman	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2120	099	99	520	010	5110	02	Newman	Secy to Dep Head (Non Sup)/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2210	099	99	520	010	5110	02	Newman	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2220	099	99	520	010	5110	02	Newman	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	1420	099	99	520	010	5110	02	Newman	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	4110	099	99	520	010	5110	03	Newman	Custodians/ Salary	\$10,266	\$12,644	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	5200	099	99	520	010	5110	99	Newman	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	4220	099	99	520	020	5241	04	Newman	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	4210	099	99	520	020	5241	04	Newman	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2451	099	99	520	020	5255	04	Newman	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2420	099	99	520	020	5247	04	Newman	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	5350	099	99	520	020	5270	04	Newman	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	020	5300	04	Newman	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	020	5330	04	Newman	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	020	5341	04	Newman	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	020	5345	04	Newman	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	020	5346	04	Newman	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	020	5380	04	Newman	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2110	099	99	520	030	5420	05	Newman	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	4220	099	99	520	030	5430	05	Newman	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	4110	099	99	520	030	5450	05	Newman	Custodial / Supplies	\$0	\$0	\$12,654	\$19,026	\$19,540	\$18,729	\$18,729
2350	3251	090	25	4210	099	99	520	030	5460	05	Newman	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	3400	099	99	520	030	5490	05	Newman	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2430	099	99	520	030	5510	05	Newman	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2415	099	99	520	030	5512	05	Newman	Teaching Aids/ Clarm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2410	099	99	520	030	5517	05	Newman	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2420	099	99	520	030	5522	05	Newman	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2453	099	99	520	030	5523	05	Newman	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2455	099	99	520	030	5524	05	Newman	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2451	099	99	520	030	5525	05	Newman	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	030	5580	05	Newman	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2357	099	99	520	030	5710	06	Newman	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2357	099	99	520	030	5720	06	Newman	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2357	099	99	520	030	5730	06	Newman	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	030	5780	06	Newman	Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	7300	099	99	520	200	5850	99	Newman	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	7500	099	99	520	200	5851	99	Newman	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	7350	099	99	520	200	5856	99	Newman	Capitol Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	7300	099	99	520	200	5870	99	Newman	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2420	099	99	520	020	5257	04	Newman	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3251	090	99	4110	099	99	520	010	5110	99	Newman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$10,266	\$12,644	\$12,654	\$19,026	\$19,540	\$18,729	\$18,729
Anticipated Ending Fund Bal.													\$0	\$0	\$0	\$0	\$0	\$0	\$0

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	Mitchell Lease (2350-3241)
Fund Manager:	Director of Financial Operations
Executive Summary:	Fee Same at \$0.38/Student Hour; No Program Changes

Fund Description:

This revolving fund collects income from the rental of surplus property at the Broadmeadow School. The current lessee is Needham Extended Day Program (NEDP), which runs a before/after school program at Broadmeadow, Eliot, Newman and Mitchell Schools for elementary students. Needham Extended Day Program (NEDP) runs an after school program at Hillside.

Enabling Legislation:

MGL Ch 40, Section 3 limits the use of these monies to expenses associated with maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense.

Critical Issues:

There are no expected critical issues for this fund in FY16. In FY14, the School Department issued a bid for the rental of space for the provision of before and after school structured programs for elementary students. The bid was awarded to Needham Extended Day Program, Inc. (NEDP) for FY15-FY17.

Description of Revenues:

In FY16, rental fees are based on the bid rate of \$0.38/student hour. This rate was established through the RFP process. An estimated 37,247 student hours are anticipated, or \$14,154 based on FY15 projected student hours.

Staffing:

No staff are paid from this fund.

Expenses:

Expenses are the cost of maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense. The FY16 budget reflects spending on custodial supplies and aquarium maintenance. Any unspent funds, at the end of the fiscal year, will be remitted to the Town's General Fund, per Ch. 40, s3.

Support for District Vision, Mission, Goals and Objectives:

Before/after school programs for elementary students support District Goal 2.0, which ensures that students have the social and emotional competencies that enable them to be self-aware, to have social and relationship skills, to self-manage and to make responsible decisions.

FY16 Proposed Budget:

Attached.

Revolving Fund Name:	Mitchell Lease
Revolving Fund Contact:	Director of Financial Operations

													FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
Revenues																			
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																			
2350	3241	090	00	0000	000	00	520	980	0000	00			Carry-Over Revenue	\$0	\$400	\$400	\$0	\$0	\$0
<u>Current Year Revenue Collections</u>																			
2350	3241	090	00	0000	000	00	432	000	0000	00			Current Year Revenue Collections	\$13,488	\$14,560	\$16,195	\$16,105	\$16,541	\$14,154
<u>Revenue Collected for Next Fiscal Year</u>																			
2350	3241	090	00	0000	000	00	432	000	0000	00			Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$13,488	\$14,960	\$16,595	\$16,105	\$16,541	\$14,154	\$14,154
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3241	090	10	2440	099	99	520	030	5780	06	District	Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	1230	099	99	520	010	5110	01	Mitchell	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2110	099	99	520	010	5110	01	Mitchell	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2120	099	99	520	010	5110	01	Mitchell	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2220	099	99	520	010	5110	01	Mitchell	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2305	099	99	520	010	5110	01	Mitchell	Certified Classroom Teacher/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2310	099	99	520	010	5110	01	Mitchell	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2315	099	99	520	010	5110	01	Mitchell	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2320	099	99	520	010	5110	01	Mitchell	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	010	5110	01	Mitchell	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2325	099	99	520	010	5110	03	Mitchell	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2330	099	99	520	010	5110	03	Mitchell	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2353	099	99	520	010	5110	01	Mitchell	Prof Dev Summer/Afttr School/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2355	099	99	520	010	5110	03	Mitchell	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2357	099	99	520	010	5110	01	Mitchell	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2110	099	99	520	010	5110	02	Mitchell	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2120	099	99	520	010	5110	02	Mitchell	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2210	099	99	520	010	5110	02	Mitchell	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2220	099	99	520	010	5110	02	Mitchell	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	1420	099	99	520	010	5110	02	Mitchell	Human Resources / Benefits/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	4110	099	99	520	010	5110	03	Mitchell	Custodians/ Salary	\$10,688	\$12,360	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	5200	099	99	520	010	5110	99	Mitchell	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	4220	099	99	520	020	5241	04	Mitchell	R&M Bldgs / Services	\$0	\$0	\$0	\$649	\$0	\$2,400	\$2,400
2350	3241	090	24	4210	099	99	520	020	5241	04	Mitchell	R&M Grounds / Services	\$2,400	\$2,200	\$0	\$1,663	\$0	\$0	\$0
2350	3241	090	24	2451	099	99	520	020	5255	04	Mitchell	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2420	099	99	520	020	5247	04	Mitchell	R&M Instr Equip/ Services	\$0	\$0	\$2,600	\$0	\$3,000	\$0	\$0
2350	3241	090	24	5350	099	99	520	020	5270	04	Mitchell	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	020	5300	04	Mitchell	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	020	5330	04	Mitchell	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	020	5341	04	Mitchell	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	020	5345	04	Mitchell	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	020	5346	04	Mitchell	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	020	5380	04	Mitchell	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2110	099	99	520	030	5420	05	Mitchell	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	4220	099	99	520	030	5430	05	Mitchell	R&M Bldgs / Supplies	\$0	\$0	\$0	\$4,512	\$0	\$0	\$0
2350	3241	090	24	4110	099	99	520	030	5450	05	Mitchell	Custodial / Supplies	\$0	\$0	\$13,995	\$2,695	\$13,541	\$11,754	\$11,754
2350	3241	090	24	4210	099	99	520	030	5460	05	Mitchell	Groundskeeping/ Supplies	\$0	\$0	\$0	\$5,850	\$0	\$0	\$0
2350	3241	090	24	3400	099	99	520	030	5490	05	Mitchell	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2430	099	99	520	030	5510	05	Mitchell	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2415	099	99	520	030	5512	05	Mitchell	Teaching Aids/ Clasm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2410	099	99	520	030	5517	05	Mitchell	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2420	099	99	520	030	5522	05	Mitchell	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2453	099	99	520	030	5523	05	Mitchell	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2455	099	99	520	030	5524	05	Mitchell	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2451	099	99	520	030	5525	05	Mitchell	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	030	5580	05	Mitchell	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2357	099	99	520	030	5710	06	Mitchell	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2357	099	99	520	030	5720	06	Mitchell	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2357	099	99	520	030	5730	06	Mitchell	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	030	5780	06	Mitchell	Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	7300	099	99	520	200	5850	99	Mitchell	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	7500	099	99	520	200	5851	99	Mitchell	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	7350	099	99	520	200	5856	99	Mitchell	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	7300	099	99	520	200	5870	99	Mitchell	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2420	099	99	520	020	5257	04	Mitchell	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$13,088	\$14,560	\$16,595	\$15,368	\$16,541	\$14,154	\$14,154
Anticipated Ending Fund Bal.													\$400	\$400	\$0	\$737	\$0	\$0	\$0

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	METCO Revolving Fund (2350-3800)
Fund Manager:	METCO Director
Executive Summary:	No Change to 5-Day MBTA Pass Fee \$26; Reduction to 7-Day MBTA Pass \$26 down from \$35.

Fund Description:

This account funds the pass-through sale of MBTA passes to students. In addition, the students may pay a fee to enroll in an SAT preparation class held after school for METCO students, as well as miscellaneous fee-based activities of the METCO program.

Enabling Legislation:

M.G.L. Ch 71, s47

Critical Issues:

The METCO grant currently funds the cost of transportation for METCO students who participate in after school activities and require after hours transportation. Passes also are sold for non-school transportation to Boston, or for travel within Needham. Prepaid MBTA cards will continue to be sold at cost to METCO students in FY16. Passes will be sold at the purchase price of \$26/5 day passes and \$26/7 day passes.

Additionally, unloaded student-rate Charlie cards will continue to be provided to Needham High students free of charge. These cards offer student rate transportation at the same price as the prepaid passes, but must be loaded with money by the end user, instead of coming pre-filled.

The SAT Prep Course, offered in FY12, has been moved to the METCO grant, due to lack of fee payers.

Description of Revenues:

For FY16, we anticipate selling 58 5-day passes to METCO students at a monthly price of \$26, for a total of \$1,508. (The annual cost of a student pass is \$260). In addition, we expect to sell 27 7-day passes to METCO students at a monthly price of \$26 for a total of \$702. (The annual cost of a student pass is \$260).

Staffing:

No staff are paid from this fund.

Expenses:

FY16 revolving fund expenses include the pass-through cost of the MBTA passes (\$2,210).

District's Vision, Mission, Goals and Objectives:

The activities of this fund support the District's infrastructure goal (Goal 4.)

FY16 Proposed Budget:

Attached.

Revolving Fund Name: METCO Revolving Fund
Revolving Fund Contact: METCO Director

												FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget	
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3800	090	00	0000	000	00	520	980	0000	00	Carry-Over Revenue	\$3,013	\$1,998	\$1,923	\$3,008	\$2,108	\$2,832	\$2,832	
Current Year Revenue Collections																			
2350	3800	090	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections	\$1,535	\$120	\$1,085	\$1,650	\$1,800	\$2,217	\$2,210	
Revenue Collected for Next Fiscal Year																			
2350	3800	090	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Subtotal Revenues												\$4,548	\$2,118	\$3,008	\$4,658	\$3,908	\$5,049	\$5,042	
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3800	090	10	1230	099	99	520	010	5110	01	District	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2110	099	99	520	010	5110	01	District	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2120	099	99	520	010	5110	01	District	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2220	099	99	520	010	5110	01	District	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2305	099	99	520	010	5110	01	District	Certified Classroom Teacher/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2310	099	99	520	010	5110	01	District	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2315	099	99	520	010	5110	01	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2320	099	99	520	010	5110	01	District	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	010	5110	01	District	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2325	099	99	520	010	5110	03	District	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2330	099	99	520	010	5110	03	District	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2353	099	99	520	010	5110	01	District	Prof Dev Summer/Aft School/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2355	099	99	520	010	5110	03	District	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2357	099	99	520	010	5110	01	District	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2110	099	99	520	010	5110	02	District	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2120	099	99	520	010	5110	02	District	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2210	099	99	520	010	5110	02	District	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2220	099	99	520	010	5110	02	District	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	1420	099	99	520	010	5110	02	District	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	4110	099	99	520	010	5110	03	District	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	5200	099	99	520	010	5110	99	District	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	4220	099	99	520	020	5241	04	District	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	4210	099	99	520	020	5241	04	District	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2451	099	99	520	020	5255	04	District	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2420	099	99	520	020	5247	04	District	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	5350	099	99	520	020	5270	04	District	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	020	5300	04	District	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	020	5330	04	District	Transportation	\$1,980	\$0	\$0	\$1,826	\$1,800	\$2,217	\$2,210
2350	3800	090	10	2440	099	99	520	020	5341	04	District	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	020	5345	04	District	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	020	5346	04	District	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	020	5380	04	District	Other Services	\$140	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2110	099	99	520	030	5420	05	District	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	4220	099	99	520	030	5430	05	District	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	4110	099	99	520	030	5450	05	District	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	4210	099	99	520	030	5460	05	District	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	3400	099	99	520	030	5490	05	District	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2430	099	99	520	030	5510	05	District	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2415	099	99	520	030	5512	05	District	Teaching Aids/ Clsrm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2410	099	99	520	030	5517	05	District	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2420	099	99	520	030	5522	05	District	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2453	099	99	520	030	5523	05	District	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2455	099	99	520	030	5524	05	District	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2451	099	99	520	030	5525	05	District	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	030	5580	05	District	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2357	099	99	520	030	5710	06	District	In State Travel/ Conferences	\$177	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2357	099	99	520	030	5720	06	District	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2357	099	99	520	030	5730	06	District	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	030	5780	06	District	Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	7300	099	99	520	200	5850	99	District	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	7500	099	99	520	200	5851	99	District	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	7350	099	99	520	200	5856	99	District	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	7300	099	99	520	200	5870	99	District	Repl. Equipment> \$5000 Per Unit	\$253	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	40	2440	099	99	520	020	5330	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	40	3510	099	99	520	010	5110	99	NHS	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	40	3510	099	99	520	020	5270	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	40	3510	099	99	520	020	5330	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	40	3510	099	99	520	030	5510	99	NHS	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3800	090	40	3510	099	99	520	030	5780	99	NHS	Other Expenses	\$0	\$195	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures												\$2,549	\$195	\$0	\$1,826	\$1,800	\$2,217	\$2,210	
Anticipated Ending Fund Bal.												\$1,998	\$1,923	\$3,008	\$2,832	\$2,108	\$2,832	\$2,832	

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	Media Recovery (2350-3633)
Fund Manager:	Director of Media & Technology
Executive Summary:	No Change to Pass-Through Replacement Fee

Fund Description:

This pass-through account funds the replacement cost of lost Media Center materials. The amount assessed to students is based on the replacement cost of the lost materials.

Enabling Legislation:

MGL Chapter 44, Section 53.

Critical Issues:

There are no critical issues.

Description of Revenues:

Revenues represent funds from students to replace lost Media Center materials. The \$2,800 revenue projection for FY16 is based on historical revenue collections.

Staffing:

No salaries are paid from this fund.

Expenses:

Expenses are the cost of replacement Media Center materials. FY16 budget expenses of \$2,800 are based on anticipated actual expenses.

District's Vision, Mission, Goals and Objectives:

This program supports the District's infrastructure goal (Goal 3.)

FY16 Proposed Budget:

Attached.

Revolving Fund Name: Media Recovery Revolving Fund
 Revolving Fund Contact: Director of Media and Technology

													FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
Revenues																			
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																			
2350	3633	090	00	0000	000	00	520	980	0000	00		Carry-Over Revenue	\$2,240	\$4,618	\$3,743	\$2,340	\$2,341	\$4,273	\$4,273
<u>Current Year Revenue Collections</u>																			
2350	3633	090	00	0000	000	00	432	000	0000	00		Current Year Revenue Collections	\$3,766	\$2,835	\$2,687	\$2,933	\$2,800	\$2,800	\$2,800
<u>Revenue Collected for Next Fiscal Year</u>																			
2350	3633	090	00	0000	000	00	432	000	0000	00		Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$6,006	\$7,453	\$6,430	\$5,273	\$5,141	\$7,073	\$7,073
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3633	090	21	2415	099	99	520	030	5512	05	Broadmeadow	Teaching Aids/ Clsrm Ref	\$294	\$105	\$492	\$57	\$350	\$350	\$350
2350	3633	090	22	2415	099	99	520	030	5512	05	Eliot	Teaching Aids/ Clsrm Ref	\$494	\$706	\$480	\$73	\$350	\$350	\$350
2350	3633	090	23	2415	099	99	520	030	5512	05	Hillside	Teaching Aids/ Clsrm Ref	\$21	\$1,028	\$696	\$85	\$350	\$350	\$350
2350	3633	090	24	2415	099	99	520	030	5512	05	Mitchell	Teaching Aids/ Clsrm Ref	\$312	\$318	\$87	\$80	\$350	\$350	\$350
2350	3633	090	25	2415	099	99	520	030	5512	05	Newman	Teaching Aids/ Clsrm Ref	\$10	\$398	\$1,157	\$294	\$350	\$350	\$350
2350	3633	090	26	2415	099	99	520	030	5512	05	High Rock	Teaching Aids/ Clsrm Ref	\$0	\$568	\$393	\$87	\$350	\$350	\$350
2350	3633	090	30	2415	099	99	520	030	5512	05	Pollard	Teaching Aids/ Clsrm Ref	\$207	\$342	\$379	\$300	\$350	\$350	\$350
2350	3633	090	40	2415	099	99	520	030	5512	99	NHS	Teaching Aids/ Clsrm Ref	\$51	\$244	\$404	\$25	\$350	\$350	\$350
2350	3633	090	40	3510	099	99	520	030	5512	99	NHS	Teaching Aids/ Clsrm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$1,388	\$3,710	\$4,089	\$1,000	\$2,800	\$2,800	\$2,800
Anticipated Ending Fund Bal.													\$4,618	\$3,743	\$2,341	\$4,273	\$2,341	\$4,273	\$4,273

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	1:1 Device Purchase Program (2350-3634)
Fund Manager:	Director of Financial Operations
Executive Summary:	Pass-Through Fees to Parents

Fund Description:

This account funds the sale and lease of 1:1 technology devices to parents. In September 2014, a personalized learning program with iPads was implemented at the High Rock School. The design of the program was a “Bring Your Own Device” program. Parents of rising Grade 6 students could participate in the program either by bringing a device from home, borrowing a device from school or purchasing a device from the School Department. The School Department sold these devices on a convenience basis to parents, as an outright purchase or lease. Students use the device as part of the regular curriculum during all three years of their middle school experience. A similar program may be implemented in the future at Needham High School.

This account funds the pass-through sale or lease of devices on a convenience basis to parents.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

In FY15 the School Committee voted to change the Middle School program design, effective September 2015. Under the new design, the District would be responsible for providing loaner devices to all students using school operating budget funds.

Support for District Vision, Mission, Goals, Objectives:

The Personalized Learning Program meets Goal 1, providing a standards-based education.

Description of Revenues:

Fees for the use of leased devices are collected over a three-year period. FY16 program fees of \$10,644 reflect third year lease payments from the 52 parents who leased iPads in the 2014/15 School Year. (The first year payment was pre-collected during FY14 and the second year payment was pre-collected in May, 2015.)

Staffing:

No staff members are paid from this fund.

Expenses:

Program expenses total \$9,992 and reflect the second year scheduled lease payment for the 52 devices, or \$7,277, plus \$2,089 in insurance expense and \$626 in Massachusetts’s sales tax.

FY16 Proposed Budget:

Attached.

Revolving Fund Name: 1:1 Device Purchase Program
 Revolving Fund Contact: Director of Financial Operations

													FY14 Actuals	FY15 Budget	FY15 Proj	FY16 Budget
Revenues																
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																
2350	3634	080	00	0000	000	00	520	980	0000	00	Carry-Over Revenue		\$0	\$84,051	\$87,244	\$9,067
Current Year Revenue Collections																
2350	3634	080	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections		\$87,244	\$10,644	\$4,444	\$0
Revenue Collected for Next Fiscal Year																
2350	3634	080	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue		\$0	\$91,347	\$10,644	\$10,644
Subtotal Revenues													\$87,244	\$186,041	\$102,331	\$19,711
Expenditures																
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY14 Actuals	FY15 Budget	FY15 Proj	FY16 Budget
2350	3634	090	26	2440	040	99	520	030	5380	04	HR	1-1 DEVICE SALES - HIGH ROCK - OTHER SERVICES	\$0	\$16,621	\$0	\$0
2350	3634	090	26	2440	040	99	520	030	5780	06	HR	1-1 DEVICE SALES - HIGH ROCK - OTHER EXPENSES	\$0	\$5,291	\$13,774	\$9,992
2350	3634	090	26	2451	040	99	520	030	5525	05	HR	1-1 DEVICE SALES - HIGH ROCK - INSTR TECHNOLOGY	\$0	\$55,860	\$53,060	\$0
2350	3634	090	26	2451	040	99	520	030	5580	05	HR	1-1 DEVICE SALES - HIGH ROCK - OTHER SUPPLIES	\$0	\$7,296	\$8,461	\$0
2350	3634	090	26	2455	040	99	520	030	5524	04	HR	1-1 DEVICE SALES - HIGH ROCK - SOFTWARE SVC	\$0	\$14,880	\$16,150	\$0
2350	3634	090	26	2455	040	99	520	030	5524	05	HR	1-1 DEVICE SALES - HIGH ROCK - SOFTWARE	\$0	\$0	\$0	\$0
2350	3634	090	26	2440	040	99	520	030	5380	04	HR	1-1 DEVICE SALES - NHS - OTHER SERVICES	\$0	\$0	\$1,820	\$0
2350	3634	090	40	2440	040	99	520	030	5780	06	NHS	1-1 DEVICE SALES - NHS - OTHER EXPENSES	\$0	\$0	\$0	\$0
2350	3634	090	40	2451	040	99	520	030	5525	05	NHS	1-1 DEVICE SALES - NHS - INSTR TECHNOLOGY	\$0	\$0	\$0	\$0
2350	3634	090	40	2451	040	99	520	030	5580	05	NHS	1-1 DEVICE SALES - NHS - OTHER SUPPLIES	\$0	\$0	\$0	\$0
2350	3634	090	40	2455	040	99	520	030	5524	04	NHS	1-1 DEVICE SALES - NHS - SOFTWARE SVC	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$0	\$99,948	\$93,265	\$9,992
Anticipated Ending Fund Bal.													\$87,244	\$86,094	\$9,067	\$9,718

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Represents fee pre-collections for the ensuing fiscal year

Revolving Fund FY16 Budget Request

Fund Name:	H.S. Parking Fund (2350-3424)
Fund Manager:	High School Principal
Executive Summary:	No Change to Parking Fee of \$30/Full-Year Permit

Fund Description:

This account funds the sale of parking permits to Needham High School students. Permit fees are used to maintain a safe driving environment at the school by providing adult supervision in the student lots before school, and before and after lunch break.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

There are no critical issues in FY16.

Support for District Vision, Mission, Goals, Objectives:

The High School parking fund promotes the District's goal of *Community* by ensuring a safe driving environment at the school for students, teachers, and community members.

Description of Revenues:

For FY16, 225 parking permits are projected to be sold, on a first-come-first-served basis, for the full year. The total cost will be \$30/permit, based on anticipated expenses, for total anticipated revenues of \$6,750.

	FY12	FY13	FY14	FY15 Project	FY15 Project	FY16
Enrollment	156	240	225	225	218	225
Fee	\$30	\$30	\$30	\$30	\$30	\$30

Staffing:

In FY12, parking attendant duties were performed by an office aide at NHS, a portion of whose salary (0.18 FTE) was charged to this fund. This practice will continue in FY16, at a cost of \$5,408.

Expenses:

In addition to salary expenses above, FY16 budget expenses include \$680 for permit printing.

FY16 Proposed Budget:

Attached.

Revolving Fund Name: High School Parking
Revolving Fund Contact: High School Principal

												FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget	
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3424	080	00	0000	000	00	520	980	0000	00	Carry-Over Revenue	\$1,004	\$2,137	\$1,600	\$2,326	\$3,148	\$3,105	\$3,757	
Current Year Revenue Collections																			
2350	3424	080	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections	\$6,025	\$4,680	\$6,150	\$6,720	\$6,750	\$6,540	\$6,750	
Revenue Collected for Next Fiscal Year																			
2350	3424	080	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Subtotal Revenues												\$7,029	\$6,817	\$7,750	\$9,046	\$9,898	\$9,645	\$10,507	
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3424	080	40	1230	099	99	520	010	5130	99	NHS	Coaches	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2110	099	99	520	010	5110	99	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2120	099	99	520	010	5110	99	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2220	099	99	520	010	5110	99	NHS	Curr Ldr/Academic Dept Head/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2305	099	99	520	010	5110	99	NHS	Certified Classroom Teacher/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2310	099	99	520	010	5110	99	NHS	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2315	099	99	520	010	5110	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2320	099	99	520	010	5110	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2440	099	99	520	010	5110	99	NHS	Other Instructional	\$4,034	\$4,283	\$4,605	\$5,341	\$5,457	\$5,209	\$5,408
2350	3424	080	40	2325	099	99	520	010	5110	99	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2330	099	99	520	010	5110	99	NHS	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2353	099	99	520	010	5110	99	NHS	Prof Dev Summer/Altr School/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2355	099	99	520	010	5110	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2357	099	99	520	010	5110	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2110	099	99	520	010	5110	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2120	099	99	520	010	5110	99	NHS	Secy to Dep Head (Non Sup)/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2210	099	99	520	010	5110	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2220	099	99	520	010	5110	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	1420	099	99	520	010	5110	99	NHS	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	4110	099	99	520	010	5110	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	5200	099	99	520	010	5110	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	4220	099	99	520	020	5241	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	4210	099	99	520	020	5241	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2451	099	99	520	020	5255	99	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2420	099	99	520	020	5247	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	5350	099	99	520	020	5270	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2440	099	99	520	020	5300	99	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2440	099	99	520	020	5330	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2440	099	99	520	020	5341	99	NHS	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2440	099	99	520	020	5345	99	NHS	Printing & Binding	\$0	\$934	\$819	\$599	\$600	\$680	\$0
2350	3424	080	40	2440	099	99	520	020	5346	99	NHS	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2440	099	99	520	020	5380	99	NHS	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2110	099	99	520	030	5420	99	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	4220	099	99	520	030	5430	99	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	4110	099	99	520	030	5450	99	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	4210	099	99	520	030	5460	99	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	3400	099	99	520	030	5490	99	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2430	099	99	520	030	5510	99	NHS	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2415	099	99	520	030	5512	99	NHS	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2410	099	99	520	030	5517	99	NHS	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2420	099	99	520	030	5522	99	NHS	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2453	099	99	520	030	5523	99	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2455	099	99	520	030	5524	99	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2451	099	99	520	030	5525	99	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2440	099	99	520	030	5580	99	NHS	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2357	099	99	520	030	5710	99	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2357	099	99	520	030	5720	99	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2357	099	99	520	030	5730	99	NHS	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	2440	099	99	520	030	5780	99	NHS	Other Expenses	\$858	\$0	\$0	\$0	\$0	\$0	\$680
2350	3424	080	40	7300	099	99	520	200	5850	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	7500	099	99	520	200	5851	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	7350	099	99	520	200	5856	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3424	080	40	7300	099	99	520	200	5870	99	NHS	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures												\$4,892	\$5,217	\$5,424	\$5,940	\$6,057	\$5,889	\$6,088	
Anticipated Ending Fund Bal.												\$2,137	\$1,600	\$2,326	\$3,105	\$3,841	\$3,757	\$4,419	

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	H.S. Lockers (2350-3422)
Fund Manager:	High School Principal
Executive Summary:	No Change to \$5.50/Lock Fee (Including Tax)

Fund Description:

This revolving fund collects a locker fee for each new student who wishes to purchase a lock for the high school lockers. The student can keep this lock for four years. Not all students purchase locks. The revenue is used to replace damaged locks and lockers.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

No critical issues are anticipated for FY16.

Support for District Vision, Mission, Goals, Objectives:

The activities of this revolving fund support District Goal #4, related to maintaining school infrastructure, including facilities.

Description of Revenues:

FY16 budgeted revenues are \$1,651 reflecting lock sales to 300 incoming freshman students at \$5.18/lock plus tax, or \$5.50/lock.

Staffing:

No staff members are paid from this fund.

Expenses:

The High School has several dozen locks purchased in a previous fiscal year. FY16 expenses are the cost of 200 new locks at \$5.25/lock, \$1,050 as well as remittance of sales tax, at the rate of 6.25% (\$97), payable to the State of Massachusetts. Total estimated expenses are \$1,147. (The High School estimates that it will have existing inventory of 100 locks that will be available for sale in FY16.)

FY16 Proposed Budget:

Attached.

Revolving Fund Name: High School Lockers
Revolving Fund Contact: High School Principal

												FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget	
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3422	080	00	0000	000	00	520	980	0000	00	Carry-Over Revenue	\$1,004	\$1,004	\$1,004	\$91	\$1,597	\$1,602	\$2,904	
Current Year Revenue Collections																			
2350	3422	080	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections	\$0	\$0	\$652	\$1,612	\$2,091	\$1,381	\$1,651	
Revenue Collected for Next Fiscal Year																			
2350	3422	080	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Subtotal Revenues												\$1,004	\$1,004	\$1,656	\$1,703	\$3,689	\$2,983	\$4,555	
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3422	080	40	1230	99	99	520	010	5130	99	NHS	Coaches	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2110	99	99	520	010	5110	99	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2120	99	99	520	010	5110	99	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2220	99	99	520	010	5110	99	NHS	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2305	99	99	520	010	5110	99	NHS	Certified Classroom Teacher/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2310	99	99	520	010	5110	99	NHS	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2315	99	99	520	010	5110	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2320	99	99	520	010	5110	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2440	99	99	520	010	5110	99	NHS	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2325	99	99	520	010	5110	99	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2330	99	99	520	010	5110	99	NHS	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2353	99	99	520	010	5110	99	NHS	Prof Dev Summer/Aft School/ Sale	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2355	99	99	520	010	5110	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2357	99	99	520	010	5110	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2110	99	99	520	010	5110	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2120	99	99	520	010	5110	99	NHS	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2210	99	99	520	010	5110	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2220	99	99	520	010	5110	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	1420	99	99	520	010	5110	99	NHS	Human Resources & Benefits/ Sale	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	4110	99	99	520	010	5110	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	5200	99	99	520	010	5110	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	4220	99	99	520	020	5241	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	4210	99	99	520	020	5241	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2451	99	99	520	020	5255	99	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2420	99	99	520	020	5247	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	5350	99	99	520	020	5270	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2440	99	99	520	020	5300	99	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2440	99	99	520	020	5330	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2440	99	99	520	020	5341	99	NHS	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2440	99	99	520	020	5345	99	NHS	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2440	99	99	520	020	5346	99	NHS	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2440	99	99	520	020	5380	99	NHS	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2110	99	99	520	030	5420	99	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	4220	99	99	520	030	5430	99	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	4110	99	99	520	030	5450	99	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	4210	99	99	520	030	5460	99	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3400	99	99	520	030	5490	99	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2430	99	99	520	030	5510	99	NHS	Educational Supplies	\$0	\$0	\$1,536	\$0	\$960	\$0	\$1,050
2350	3422	080	40	2415	99	99	520	030	5512	99	NHS	Teaching Aids/ Clsrsm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2410	99	99	520	030	5517	99	NHS	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2420	99	99	520	030	5522	99	NHS	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2453	99	99	520	030	5523	99	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2455	99	99	520	030	5524	99	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2451	99	99	520	030	5525	99	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2440	99	99	520	030	5580	99	NHS	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2357	99	99	520	030	5710	99	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2357	99	99	520	030	5720	99	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2357	99	99	520	030	5730	99	NHS	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	2440	99	99	520	030	5780	99	NHS	Other Expenses	\$0	\$0	\$27	\$101	\$123	\$78	\$97
2350	3422	080	40	7300	99	99	520	200	5850	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	7500	99	99	520	200	5851	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	7350	99	99	520	200	5856	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	7300	99	99	520	200	5870	99	NHS	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures												\$0	\$0	\$1,563	\$101	\$1,083	\$78	\$1,147	
Anticipated Ending Fund Bal.												\$1,004	\$1,004	\$92	\$1,602	\$2,606	\$2,904	\$3,408	

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	Hillside Book & Equipment Sales (2350-3232)
Fund Manager:	Hillside Principal
Executive Summary:	Reduction in Price of Assignment Notebook from \$4.00 to \$3.00

Fund Description:

This pass-through account funds the purchase and re-sale of assignment notebooks for students in Grades 4 through 5.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

- There is accumulated fund balance in this account that will be used to subsidize the cost of the planners for students, to keep fees as low as possible.
- In FY13 and FY14 no books were sold. In FY15 the Hillside School offered assignment notebooks, but did not charge the students, due to the large balance in the account. In FY16, the Hillside School intends to sell the assignment notebooks to the 3rd and 5th graders.

Description of Revenues:

Revenues for this fund are received from students who pay \$2.82 per assignment notebook, plus \$0.18 in Massachusetts sales tax (of 6.25% collected at time of sale), for a total price of \$3.00. In FY16 we expect to sell approximately 151 notebooks at \$3.00 each for total revenue of \$453.00. Since the fee collection is less than the anticipated cost of the planners, approximately \$102 in fund balance revenues will be used toward the purchase of the planners.

Staffing:

No staff members are paid from this fund.

Expenses:

FY16 program expenses represent the anticipated purchase cost of 151 notebooks for \$3.62/each, or \$547.00. In addition, sales tax revenue of approximately \$26.65 will be remitted to the State. No other purchases are anticipated.

District's Vision, Mission, Goals and Objectives:

The Hillside Book & Equipment Sales fund supports District Goal 1, related to advancing standards based learning.

FY16 Proposed Budget:

Attached.

Revolving Fund Name: Hillside Book/Equipment Sales
Revolving Fund Contact: Hillside Principal

													FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3232	090	00	0000	000	00	520	980	0000	00		Carry-Over Revenue	\$0	\$603	\$1,360	\$1,360	\$1,360	\$1,360	\$1,149
Current Year Revenue Collections																			
2350	3232	090	00	0000	000	00	432	000	0000	00		Current Year Revenue Collections	\$603	\$2,726	\$0	\$0	\$557	\$0	\$453
Revenue Collected for Next Fiscal Year																			
2350	3232	090	00	0000	000	00	432	000	0000	00		Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$603	\$3,328	\$1,360	\$1,360	\$1,917	\$1,360	\$1,602
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3232	090	23	1230	090	99	520	010	5110	01	Hillside	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2110	090	99	520	010	5110	01	Hillside	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2120	090	99	520	010	5110	01	Hillside	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2220	090	99	520	010	5110	01	Hillside	Curr Ldr/Academic Dept Head/ Sa	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2305	090	99	520	010	5110	01	Hillside	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2310	090	99	520	010	5110	01	Hillside	Certified Teacher Specialist/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2315	090	99	520	010	5110	01	Hillside	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2320	090	99	520	010	5110	01	Hillside	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2440	090	99	520	010	5110	01	Hillside	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2325	090	99	520	010	5110	03	Hillside	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2330	090	99	520	010	5110	03	Hillside	Instr. Asst - Paraprofessional/ Sal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2353	090	99	520	010	5110	01	Hillside	Prof Dev Summer/Altr School/ Sal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2355	090	99	520	010	5110	03	Hillside	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2357	090	99	520	010	5110	01	Hillside	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2110	090	99	520	010	5110	02	Hillside	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2120	090	99	520	010	5110	02	Hillside	Secy to Dep Head (Non Sup)/ Sal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2210	090	99	520	010	5110	02	Hillside	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2220	090	99	520	010	5110	02	Hillside	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	1420	090	99	520	010	5110	02	Hillside	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	4110	090	99	520	010	5110	03	Hillside	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	5200	090	99	520	010	5110	99	Hillside	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	4220	090	99	520	020	5241	04	Hillside	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	4210	090	99	520	020	5241	04	Hillside	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2451	090	99	520	020	5255	04	Hillside	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2420	090	99	520	020	5247	04	Hillside	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	5350	090	99	520	020	5270	04	Hillside	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2440	090	99	520	020	5300	04	Hillside	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2440	090	99	520	020	5330	04	Hillside	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2440	090	99	520	020	5341	04	Hillside	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2440	090	99	520	020	5345	04	Hillside	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2440	090	99	520	020	5346	04	Hillside	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2440	090	99	520	020	5380	04	Hillside	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2110	090	99	520	030	5420	05	Hillside	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	4220	090	99	520	030	5430	05	Hillside	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	4110	090	99	520	030	5450	05	Hillside	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	4210	090	99	520	030	5460	05	Hillside	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	3400	090	99	520	030	5490	05	Hillside	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2430	090	99	520	030	5510	05	Hillside	Educational Supplies	\$0	\$1,870	\$255	\$0	\$453	\$211	\$547
2350	3232	090	23	2415	090	99	520	030	5512	05	Hillside	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2410	090	99	520	030	5517	05	Hillside	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2420	090	99	520	030	5522	05	Hillside	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2453	090	99	520	030	5523	05	Hillside	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2455	090	99	520	030	5524	05	Hillside	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2451	090	99	520	030	5525	05	Hillside	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2440	090	99	520	030	5580	05	Hillside	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2357	090	99	520	030	5710	06	Hillside	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2357	090	99	520	030	5720	06	Hillside	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2357	090	99	520	030	5730	06	Hillside	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	2440	090	99	520	030	5780	06	Hillside	Other Expenses	\$0	\$98	\$17	\$0	\$31	\$0	\$27
2350	3232	090	23	7300	090	99	520	200	5850	99	Hillside	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	7500	090	99	520	200	5851	99	Hillside	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	7350	090	99	520	200	5856	99	Hillside	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3232	090	23	7300	090	99	520	200	5870	99	Hillside	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$0	\$1,969	\$272	\$0	\$484	\$211	\$573
Anticipated Ending Fund Bal.													\$603	\$1,360	\$1,088	\$1,360	\$1,432	\$1,149	\$1,029

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	Hillside Lease (2350-3231)
Fund Manager:	Director of Financial Operations
Executive Summary:	Fee Same at \$0.45/Student Hour; No Program Changes

Fund Description:

This revolving fund collects income from the rental of surplus property at the Hillside School. The current lessee is Needham Extended Day Program (NEDP), which runs a before/after school program at Broadmeadow, Eliot, Newman and Mitchell Schools for elementary students. Needham Extended Day Program (NEDP) runs an after school program at Hillside.

Enabling Legislation:

MGL Ch 40, Section 3 limits the use of these monies to expenses associated with maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense.

Critical Issues:

There are no expected critical issues for this fund in FY16. In FY14, the School Department issued a bid for the rental of space for the provision of before and after school structured programs for elementary students. The bid was awarded to Needham Extended Day Program, Inc. (NEDP) for FY15-FY17.

Description of Revenues:

In FY16, rental fees will be based on an estimated bid rate of \$0.45/student hour. Based on current enrollment, 20,502 student hours are anticipated, yielding anticipated revenues of \$9,226.

Staffing:

No staff are paid from this fund.

Expenses:

Expenses are the cost of maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense. The FY16 budget reflects spending on custodial supplies. Any unspent funds, at the end of the fiscal year, will be remitted to the Town's General Fund, per Ch. 40, s3.

Support for District Vision, Mission, Goals and Objectives:

Before/after school programs for elementary students support District Goal 2.0, which ensures that students have the social and emotional competencies that enable them to be self-aware, to have social and relationship skills, to self-manage and to make responsible decisions.

FY16 Proposed Budget:

Attached.

Revolving Fund Name:	Hillside Lease
Revolving Fund Contact:	Director of Financial Operations

												FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget	
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3231	090	00	0000	000	00	520	980	0000	00	Carry-Over Revenue	\$0	\$0	\$0	\$0	\$0	\$0		
Current Year Revenue Collections																			
2350	3231	090	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections	\$0	\$0	\$0	\$6,734	\$8,190	\$9,226		
Revenue Collected for Next Fiscal Year																			
2350	3231	090	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0		
Subtotal Revenues												\$0	\$0	\$0	\$6,734	\$8,190	\$9,226	\$9,226	
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3231	090	23	1230	099	99	520	010	5110	01	Hillside	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2110	099	99	520	010	5110	01	Hillside	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2120	099	99	520	010	5110	01	Hillside	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2220	099	99	520	010	5110	01	Hillside	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2305	099	99	520	010	5110	01	Hillside	Certified Classroom Teacher/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2310	099	99	520	010	5110	01	Hillside	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2315	099	99	520	010	5110	01	Hillside	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2320	099	99	520	010	5110	01	Hillside	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2440	099	99	520	010	5110	01	Hillside	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2325	099	99	520	010	5110	03	Hillside	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2330	099	99	520	010	5110	03	Hillside	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2353	099	99	520	010	5110	01	Hillside	Prof Dev Summer/Afttr School/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2355	099	99	520	010	5110	03	Hillside	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2357	099	99	520	010	5110	01	Hillside	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2110	099	99	520	010	5110	02	Hillside	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2120	099	99	520	010	5110	02	Hillside	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2210	099	99	520	010	5110	02	Hillside	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2220	099	99	520	010	5110	02	Hillside	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	1420	099	99	520	010	5110	02	Hillside	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	4110	099	99	520	010	5110	03	Hillside	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	5200	099	99	520	010	5110	99	Hillside	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	4220	099	99	520	020	5241	04	Hillside	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	4210	099	99	520	020	5241	04	Hillside	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2451	099	99	520	020	5255	04	Hillside	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2420	099	99	520	020	5247	04	Hillside	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	5350	099	99	520	020	5270	04	Hillside	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2440	099	99	520	020	5300	04	Hillside	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2440	099	99	520	020	5330	04	Hillside	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2440	099	99	520	020	5341	04	Hillside	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2440	099	99	520	020	5345	04	Hillside	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2440	099	99	520	020	5346	04	Hillside	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2440	099	99	520	020	5380	04	Hillside	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2110	099	99	520	030	5420	05	Hillside	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	4220	099	99	520	030	5430	05	Hillside	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	4110	099	99	520	030	5450	05	Hillside	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	4210	099	99	520	030	5460	05	Hillside	Groundskeeping/ Supplies	\$0	\$0	\$0	\$6,734	\$8,190	\$9,226	
2350	3231	090	23	3400	099	99	520	030	5490	05	Hillside	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2430	099	99	520	030	5510	05	Hillside	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2415	099	99	520	030	5512	05	Hillside	Teaching Aids/ Clsrm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2410	099	99	520	030	5517	05	Hillside	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2420	099	99	520	030	5522	05	Hillside	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2453	099	99	520	030	5523	05	Hillside	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2455	099	99	520	030	5524	05	Hillside	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2451	099	99	520	030	5525	05	Hillside	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2440	099	99	520	030	5580	05	Hillside	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2357	099	99	520	030	5710	06	Hillside	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2357	099	99	520	030	5720	06	Hillside	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2357	099	99	520	030	5730	06	Hillside	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	2440	099	99	520	030	5780	06	Hillside	Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	7300	099	99	520	200	5850	99	Hillside	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	7500	099	99	520	200	5851	99	Hillside	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	7350	099	99	520	200	5856	99	Hillside	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3231	090	23	7300	099	99	520	200	5870	99	Hillside	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures												\$0	\$0	\$0	\$6,734	\$8,190	\$9,226	\$9,226	
Anticipated Ending Fund Bal.												\$0	\$0	\$0	\$0	\$0	\$0	\$0	

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	High Rock Book & Equipment Sales (2350-3261)
Fund Manager:	High Rock Principal
Executive Summary:	No Sales Planned

Fund Description:

This pass-through account funds the purchase and re-sale of items to students, such as student planners, atlases, calculators, and Write Source materials.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

The High Rock School no longer has plans to purchase agendas. The agenda has been replaced by My Homework Application, an app used by Grade 6 students on the iPad.

Support for District Vision, Mission, Goals, Objectives:

The High Rock Book & Equipment Sales fund supports District Goal 1 – Advancing Standards Based Learning.

Description of Revenues:

There is no anticipated revenue in FY16.

Staffing:

No staff members are paid from this fund.

Expenses:

No purchases are anticipated in FY16.

FY16 Proposed Budget:

Attached.

Revolving Fund Name: High Rock Book and Equipment Sales
Revolving Fund Contact: High Rock Principal

Revenues											FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actuals	FY15 Budget	FY15 Proj	FY16 Budget
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																	
2350	3261	090	00	0000	000	00	520	980	0000	00	Carry-Over Revenue	\$3,534	\$4,034	\$4,349	\$3,287	\$2,420	\$2,420
Current Year Revenue Collections																	
2350	3261	090	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections	\$2,125	\$2,105	\$938	\$821	\$930	\$0
Revenue Collected for Next Fiscal Year																	
2350	3261	090	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues											\$5,659	\$6,139	\$5,287	\$4,108	\$3,350	\$2,420	\$2,420
Expenditures											FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actuals	FY15 Budget	FY15 Proj	FY16 Budget
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	Ext Obj	Building	Object Code Description					
2350	3261	090	26	1230	099	99	520	010	5110	01	High Rock	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2110	099	99	520	010	5110	01	High Rock	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2120	099	99	520	010	5110	01	High Rock	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2220	099	99	520	010	5110	01	High Rock	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2305	099	99	520	010	5110	01	High Rock	Certified Classroom Teacher/ Salar	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2310	099	99	520	010	5110	01	High Rock	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2315	099	99	520	010	5110	01	High Rock	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2320	099	99	520	010	5110	01	High Rock	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	010	5110	01	High Rock	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2325	099	99	520	010	5110	03	High Rock	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2330	099	99	520	010	5110	03	High Rock	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2353	099	99	520	010	5110	01	High Rock	Prof Dev Summer/Afttr School/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2355	099	99	520	010	5110	03	High Rock	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2357	099	99	520	010	5110	01	High Rock	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2110	099	99	520	010	5110	02	High Rock	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2120	099	99	520	010	5110	02	High Rock	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2210	099	99	520	010	5110	02	High Rock	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2220	099	99	520	010	5110	02	High Rock	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	1420	099	99	520	010	5110	02	High Rock	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	4110	099	99	520	010	5110	03	High Rock	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	5200	099	99	520	010	5110	99	High Rock	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	4220	099	99	520	020	5241	04	High Rock	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	4210	099	99	520	020	5241	04	High Rock	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2451	099	99	520	020	5255	04	High Rock	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2420	099	99	520	020	5247	04	High Rock	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	5350	099	99	520	020	5270	04	High Rock	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	020	5300	04	High Rock	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	020	5330	04	High Rock	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	020	5341	04	High Rock	Postage	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	020	5345	04	High Rock	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	020	5346	04	High Rock	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	020	5380	04	High Rock	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2110	099	99	520	030	5420	05	High Rock	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	4220	099	99	520	030	5430	05	High Rock	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	4110	099	99	520	030	5450	05	High Rock	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	4210	099	99	520	030	5460	05	High Rock	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	3400	099	99	520	030	5490	05	High Rock	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2430	099	99	520	030	5510	05	High Rock	Educational Supplies	\$1,626	\$1,789	\$2,001	\$1,688	\$1,651
2350	3261	090	26	2415	099	99	520	030	5512	05	High Rock	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2410	099	99	520	030	5517	05	High Rock	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2420	099	99	520	030	5522	05	High Rock	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2453	099	99	520	030	5523	05	High Rock	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2455	099	99	520	030	5524	05	High Rock	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2451	099	99	520	030	5525	05	High Rock	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	030	5580	05	High Rock	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2357	099	99	520	030	5710	06	High Rock	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2357	099	99	520	030	5720	06	High Rock	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2357	099	99	520	030	5730	06	High Rock	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	030	5780	06	High Rock	Other Expenses	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	7300	099	99	520	200	5850	99	High Rock	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	7500	099	99	520	200	5851	99	High Rock	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	7350	099	99	520	200	5856	99	High Rock	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	7300	099	99	520	200	5870	99	High Rock	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures											\$1,626	\$1,789	\$2,001	\$1,688	\$1,651	\$0	\$0
Anticipated Ending Fund Bal.											\$4,034	\$4,349	\$3,287	\$2,420	\$1,700	\$2,420	\$2,420

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	High Rock Lost Books (2350-3262)
Fund Manager:	High Rock Principal
Executive Summary:	No Change in Replacement Costs for \$75.00/Hardcover Book and \$10.00/Paperback Book

Fund Description:

This pass-through account funds the replacement of lost or damaged textbooks at High Rock School.

Enabling Legislation:

MGL Chapter 44, Section 53.

Critical Issues:

The average cost of replacement textbooks is \$75.00/hardcover books and \$10.00/paperback books. The FY16 budget reflects the anticipated purchase of 5 hardcover and 5 paperback textbooks at \$75/book and \$10.00/book, respectively.

Support for District Vision, Mission, Goals, Objectives:

The High Rock Lost Book account supports District Goal 1, related to advancing standards based learning.

Description of Revenues:

The FY16 budget includes \$425 in revenue, representing the sale of 5 hardcover books at \$75.00 and 5 paperback books at \$10.00.

Staffing:

No staff are paid through this revolving fund.

Expenses:

Expenses for FY16 are the textbooks replacements, representing the purchase of 5 hardcover books at \$75.00 and 5 paperback books at \$10.00.

FY16 Proposed Budget:

Attached.

Revolving Fund Name: High Rock Lost Books
Revolving Fund Contact: High Rock Principal

												FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget	
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3262	90	00	0000	000	00	520	980	0000	00	Carry-Over Revenue	\$162	\$190	\$228	\$228	\$228	\$238	\$238	
Current Year Revenue Collections																			
2350	3262	90	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections	\$28	\$38	\$0	\$10	\$425	\$425	\$425	
Revenue Collected for Next Fiscal Year																			
2350	3262	90	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Subtotal Revenues												\$190	\$228	\$228	\$238	\$653	\$663	\$663	
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3262	90	26	1230	099	99	520	010	5110	01	High Rock	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2110	099	99	520	010	5110	01	High Rock	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2120	099	99	520	010	5110	01	High Rock	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2220	099	99	520	010	5110	01	High Rock	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2305	099	99	520	010	5110	01	High Rock	Certified Classroom Teacher/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2310	099	99	520	010	5110	01	High Rock	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2315	099	99	520	010	5110	01	High Rock	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2320	099	99	520	010	5110	01	High Rock	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2440	099	99	520	010	5110	01	High Rock	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2325	099	99	520	010	5110	03	High Rock	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2330	099	99	520	010	5110	03	High Rock	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2353	099	99	520	010	5110	01	High Rock	Prof Dev Summer/Aft School/ Sal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2355	099	99	520	010	5110	03	High Rock	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2357	099	99	520	010	5110	01	High Rock	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2110	099	99	520	010	5110	02	High Rock	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2120	099	99	520	010	5110	02	High Rock	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2210	099	99	520	010	5110	02	High Rock	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2220	099	99	520	010	5110	02	High Rock	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	1420	099	99	520	010	5110	02	High Rock	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	4110	099	99	520	010	5110	03	High Rock	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	5200	099	99	520	010	5110	99	High Rock	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	4220	099	99	520	020	5241	04	High Rock	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	4210	099	99	520	020	5241	04	High Rock	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2451	099	99	520	020	5255	04	High Rock	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2420	099	99	520	020	5247	04	High Rock	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	5350	099	99	520	020	5270	04	High Rock	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2440	099	99	520	020	5300	04	High Rock	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2440	099	99	520	020	5330	04	High Rock	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2440	099	99	520	020	5341	04	High Rock	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2440	099	99	520	020	5345	04	High Rock	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2440	099	99	520	020	5346	04	High Rock	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2440	099	99	520	020	5380	04	High Rock	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2110	099	99	520	030	5420	05	High Rock	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	4220	099	99	520	030	5430	05	High Rock	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	4110	099	99	520	030	5450	05	High Rock	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	4210	099	99	520	030	5460	05	High Rock	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	3400	099	99	520	030	5490	05	High Rock	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2430	099	99	520	030	5510	05	High Rock	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2415	099	99	520	030	5512	05	High Rock	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2410	099	99	520	030	5517	05	High Rock	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$425	\$425	\$425
2350	3262	90	26	2420	099	99	520	030	5522	05	High Rock	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2453	099	99	520	030	5523	05	High Rock	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2455	099	99	520	030	5524	05	High Rock	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2451	099	99	520	030	5525	05	High Rock	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2440	099	99	520	030	5580	05	High Rock	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2357	099	99	520	030	5710	06	High Rock	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2357	099	99	520	030	5720	06	High Rock	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2357	099	99	520	030	5730	06	High Rock	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	2440	099	99	520	030	5780	06	High Rock	Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	7300	099	99	520	200	5850	99	High Rock	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	7500	099	99	520	200	5851	99	High Rock	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	7350	099	99	520	200	5856	99	High Rock	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3262	90	26	7300	099	99	520	200	5870	99	High Rock	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures												\$0	\$0	\$0	\$0	\$425	\$425	\$425	
Anticipated Ending Fund Bal.												\$190	\$228	\$228	\$238	\$228	\$238	\$238	

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	Fine & Performing Arts Graphic Arts (2350-3656)
Fund Manager:	Director of Fine & Performing Arts
Executive Summary:	No Change to Graphic Arts Price List

Fund Description:

The Graphics Arts department provides graphic printing of various types, primarily for the school and community. This department employs and teaches student apprentices to produce a variety of needed items including: programs of studies, annual reports, tickets, invitations, brochures, business cards and special events programs. The Graphic Arts Department also designs and imprints apparel for sports teams, music ensembles and clubs. The Graphics Art Department also serves as a provider of real world, hands-on, industry level training for our students in the areas of professional design, production, and printing.

Enabling Legislation:

MGL chapter 71, Section 47

Critical Issues:

There are no critical issues at this time. We are pleased to report that our Publications Manager continues to do an excellent job improving the efficiency of the program, by expanding capabilities while maintaining cost efficiencies, and more fully integrating contemporary design and graphics instructional strategies into the program. For FY16, we proposed to maintain fees as they are, while we continue to monitor supply costs and printing patterns resulting from program changes. Should current revenue/expense trends continue in FY16, we may recommend a decrease in in-house printing fees for FY17.

Support for District Vision, Mission, Goals, Objectives:

This fund primarily serves to provide cost effective and efficient printing services for the School Department, while also providing real world, vocational work experience for numerous students through the Graphics Production classes, and student interns. This supports District Goal #3.1 (Developmentally Appropriate Learning and Experiences.)

Description of Revenues:

Revenues from this fund are derived from two sources: internal (school) printing jobs – such as printing school handbooks and producing t-shirts and other apparel for various student activity groups; and external (non-school) printing jobs – including invitations, t-shirts, other graphic jobs. Fees vary by the type of job, according to published price lists. FY16 revenues are projected to be \$62,000 based on estimated collections of \$30,000 from internal printing jobs and \$32,000 from external printing jobs. FY16 revenue estimates are conservative, and reflect FY15 projected collections.

Staffing:

Salaries for this fund include printing interns who receive \$10.18/hr (\$3,563), \$15.28/hr (\$5,348) or \$19.00/hr (\$1,140). These total amounts reflect projected FY16 work hours plus 2% small increase in pay rate. Interns are primarily used during the summer and school breaks. The Graphic Art Production Director receives a Unit A Contractual stipend (projected to be \$24,502), which has been funded through this budget since FY09.

Expenses:

Expenses paid from this fund are: the aforementioned staff salaries, equipment repair/maintenance (\$5,000); paper, toner and binding supplies (\$15,000); as well as t-shirts and specialty items for printing (\$14,000.) Total program expenses are budgeted to be \$68,553.

Equipment replacement for FY16 will be funded from the School Operating Budget, following a recommendation by the Town Manager to shift \$9,900 from the Town's Capital Improvements Fund to the School Operating Budget.

FY16 Proposed Budget:

Attached.

Revolving Fund Name: Fine & Performing Arts Graphic Arts
Revolving Fund Contact: Director of Fine & Performing Arts

													FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3656	90	Carry-Over Revenue										\$34,684	\$37,950	\$28,429	\$38,390	\$36,935	\$40,221	\$39,277
Current Year Revenue Collections																			
2350	3656	90	Current Year Revenue Collections										\$66,985	\$75,029	\$68,222	\$65,119	\$65,000	\$60,000	\$62,000
Revenue Collected for Next Fiscal Year																			
2350	3656	90	Pre-Collection Next FY Revenue										\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$101,669	\$112,979	\$96,651	\$103,509	\$101,935	\$100,221	\$101,277
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3656	90	10	2305	090	99	520	010	5110	01	District	Certified Classroom Teacher/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	10	2440	090	99	520	010	5110	01	District	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	10	2330	090	99	520	010	5110	03	District	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	10	2451	090	99	520	020	5255	04	District	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	10	2440	090	99	520	020	5380	04	District	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	10	2420	090	99	520	030	5522	05	District	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	10	2440	090	99	520	030	5580	05	District	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	10	2440	090	99	520	030	5780	06	District	Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	1230	090	99	520	010	5130	99	NHS	Coaches	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2110	090	99	520	010	5110	99	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2120	090	99	520	010	5110	99	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2220	090	99	520	010	5110	99	NHS	Curr Ldr/Academic Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2305	090	99	520	010	5110	99	NHS	Certified Classroom Teacher/ Salar	\$26,277	\$19,724	\$23,168	\$23,631	\$24,104	\$24,104	\$24,502
2350	3656	90	40	2310	090	99	520	010	5110	99	NHS	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2315	090	99	520	010	5110	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2320	090	99	520	010	5110	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	010	5110	99	NHS	Other Instructional	\$0	\$0	\$8,448	\$0	\$9,854	\$6,308	\$10,051
2350	3656	90	40	2325	090	99	520	010	5110	99	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2330	090	99	520	010	5110	99	NHS	Instr. Asst - Paraprofessional/ Salar	\$5,671	\$14,478	\$0	\$12,351	\$0	\$0	\$0
2350	3656	90	40	2353	090	99	520	010	5110	99	NHS	Prof Dev Summer/Aft School/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2355	090	99	520	010	5110	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2357	090	99	520	010	5110	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2110	090	99	520	010	5110	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2120	090	99	520	010	5110	99	NHS	Secy to Dep Head (Non Supv) Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2210	090	99	520	010	5110	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2220	090	99	520	010	5110	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	1420	090	99	520	010	5110	99	NHS	Human Resources & Benefits/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	4110	090	99	520	010	5110	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	5200	090	99	520	010	5110	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	4220	090	99	520	020	5241	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	4210	090	99	520	020	5241	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2451	090	99	520	020	5255	99	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$5,000	\$6,000	\$5,000
2350	3656	90	40	2420	090	99	520	020	5257	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$32	\$0	\$0	\$32	\$0
2350	3656	90	40	5350	090	99	520	020	5270	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	020	5300	99	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	020	5330	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	020	5341	99	NHS	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	020	5345	99	NHS	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	020	5346	99	NHS	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	020	5380	99	NHS	Other Services	\$995	\$4,980	\$9,338	\$13,869	\$0	\$0	\$0
2350	3656	90	40	2110	090	99	520	030	5420	99	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	4220	090	99	520	030	5430	99	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	4110	090	99	520	030	5450	99	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	4210	090	99	520	030	5460	99	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	3400	090	99	520	030	5490	99	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2430	090	99	520	030	5510	99	NHS	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2415	090	99	520	030	5512	99	NHS	Teaching Aids/ Clsrn Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2410	090	99	520	030	5517	99	NHS	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2420	090	99	520	030	5522	99	NHS	Instr. Equipment/ Supplies	\$0	\$323	\$0	\$261	\$0	\$0	\$0
2350	3656	90	40	2453	090	99	520	030	5523	99	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2455	090	99	520	030	5524	99	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2451	090	99	520	030	5525	99	NHS	Instructional Tech. Supplies	\$0	\$0	\$499	\$106	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	030	5580	99	NHS	Other Supplies	\$2,916	\$1,826	\$6,124	\$4,299	\$30,000	\$24,500	\$29,000
2350	3656	90	40	2357	090	99	520	030	5710	99	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2357	090	99	520	030	5720	99	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2357	090	99	520	030	5730	99	NHS	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	030	5780	99	NHS	Other Expenses	\$27,860	\$27,221	\$10,653	\$22,874	\$0	\$0	\$0
2350	3656	90	40	7300	090	99	520	200	5850	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$15,999	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	7500	090	99	520	200	5851	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	7350	090	99	520	200	5856	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	7300	090	99	520	200	5870	99	NHS	Repl. Equipment>\$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2420	090	99	520	020	5257	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$63,719	\$84,551	\$58,262	\$77,392	\$68,958	\$60,944	\$68,553
Anticipated Ending Fund Bal.													\$37,950	\$28,428	\$38,390	\$26,117	\$32,977	\$39,277	\$32,724

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Pre-purchase of materials for production items.

Revolving Fund FY16 Budget Request

Fund Name:	Nutrition Services (Formerly Food Services) (2550-3170)
Fund Manager:	Director of Nutrition Services
Executive Summary:	No increase in meal prices: \$2.30 Elementary; \$2.55 Middle & High

Budget Overview:

The Nutrition Service Program (formerly the Food Services Program) provides meals that are nutritious, appetizing, and reasonably priced to students (and adults) in Needham's eight public schools. On average, the Program serves over 3,000 children per day throughout the District and over 520,000 meals per year. This self-operated program receives revenue from the sale of student lunches and breakfasts, adult meals, a la carte food items, as well as from federal and state reimbursements and catering fees. Operating expenses total approximately \$2 million per year. Food items are carefully and creatively prepared and in the District's eight school kitchens. Lunch is served during a period of approximately two hours per day. The Nutrition Services program also serves a small number of breakfasts before school at the Eliot Elementary and Needham High Schools.

Enabling and Affecting Legislation:

7 CFR Chapter 11 Child Nutrition Programs: Part 210 National School Lunch Program; OMB Circular A-87; Chapter 548 of the Acts of 1948; Healthy, Hunger-Free Kids Act (HHFKA) of 2010; MGL School Nutrition Law, Chapter 111, Section 223; Massachusetts School Nutrition Standards for Competitive Foods and Beverages, per the "Act Relative to School Nutrition" 1205 CMR 225, Mass Dept. of Public Health, July 2010

District's Vision, Mission, Goals and Objectives:

District Goal 3, related to non-academic support systems. District Goal 2, related to Wellness.

Critical Issues:

Critical issues for the Nutrition Services Program include:

- The 2015/16 School Year represents the third year of operation for a comprehensive set of nutrition standards / meal patterns implemented by the state and federal governments for national school lunch and school breakfast programs. Needham's lunch program always has focused on providing a large assortment of fruits and vegetables, and continues to easily meet the requirement that students have a ½ cup of fruit or vegetable on their tray in order for the meal to be considered a reimbursable meal.
- The Nutrition Services program continues to implement the plan identified 2 years to improve cafeteria programs and reduce accumulated fund balance through capital upgrades. The projected ending fund balance for FY16 is \$965,326, which includes approximately three months operating reserves (\$634,659), when including pre-collected monies which remain in lunch accounts from one year to the next. In addition, the following capital projects are planned which will reduce the remaining available fund balance: the purchase and installation of a walk-in freezer in the storeroom at the High School (\$66,000), the purchase of new steamers for Broadmeadow and Pollard (\$20,000), and the purchase of new dining room tables at Newman (\$24,666). In addition, planning continues on a \$1.2 project to reconfigure and enlarge the High School cafeteria. We have

received approval from DESE to use up to \$220,000 from nutrition services funds toward that project, for which other Town funds also have been identified.

Trends:

Trends in the Nutrition Service program include:

- Average Daily Participation (ADP), which measures the percentage of students who eat school lunch on a daily basis, remains high and constant. After a slight drop in ADP following the implementation of the new USDA regulations in September 2012, lunch participation has returned to previous higher levels, which the Nutrition Services Director attributes to the subsequent relaxation of strict portion size limitations as well as continued efforts and changes in Needham school meals to continually improve the quality of food offerings.

Average Daily Participation & as % of Enrollment							March
	FY09	FY10	FY11	FY12	FY13	FY14	YTD FY15
* Elementary: % of students who have access to lunch			*	*	*	*	*
Elementary							
Broadmeadow	328 55%	334 54%	331 62%	300 51%	256 52%	289 52%	303 55%
Eliot	261 67%	267 66%	262 67%	252 61%	231 64%	246 67%	239 65%
Hillside	275 68%	285 69%	278 70%	268 60%	246 63%	251 63%	240 60%
Mitchell	270 57%	276 57%	261 63%	267 55%	250 59%	272 58%	266 57%
Newman	422 55%	416 55%	384 63%	349 49%	343 58%	376 61%	375 62%
	Avg Elem:			55%	59%	60%	60%
Middle							
High Rock	na	319 76%	335 75%	340 78%	339 70%	299 70%	316 70%
Pollard	714 65%	453 60%	511 62%	578 69%	549 66%	544 65%	528 61%
	Avg Middle:			74%	68%	68%	66%
High School	760 54%	793 55%	735 51%	642 43%	759 49%	727 48%	766 47%

- **Meals per labor hour (MPLH)** remains strong, relative to industry standards. MPLH is an industry-wide school food service measure of labor productivity. It reflects both the number of reimbursable meals served, as well as a meal equivalent conversion of the number of adult and a la carte sales (using the annually updated industry standard of \$3.285 sales equals one meal equivalent.) The higher the MPLH number, the more efficient the operation. As evident from the chart below, Needham performs well, relative to this standard, at all levels. Beginning last year, MPLH has decreased slightly at the High School, due to increased labor involved in creating new gourmet meal specials, which have been very popular and increased participation. Broadmeadow's ADP and MPLH have increased slightly over the past couple years. High Rock's MPLH is back up to higher level due to increased enrollment.

Meals Per Labor Hour

	Industry Guideline	FY09	FY10	FY11	FY12	FY13	FY14	YTD FY15 March
Elementary (Avg)	14-18							
Broadmeadow	15-18	25	26	21	21	15	16	17
Eliot	14-17	20	19	18	18	17	17	17
Hillside	14-17	20	20	19	19	17	17	17
Mitchell	14-17	20	20	20	20	18	20	19
Newman	15-18	23	23	19	19	18	19	19
Middle (Avg)	16-18							
High Rock	15-18	na	17	18	18	18	16	17
Pollard	17-20	22	18	20	20	18	18	18
High School	18-22	23	24	21	21	20	19	19

- **Program Costs** remain within the industry ‘norms’, set by the National Food Service Management Institute (NFSMI.) According to NFSMI, labor cost should be within a range of 40-50% of program revenue (closer to 50% in Massachusetts), and food cost should be within 40-45% of the overall budget. Needham’s food expenses are on the low end of the recommended range, while labor costs are just slightly higher than the 40-50% range.

	Industry Guideline	FY09	FY10	FY11	FY12	FY13	FY14	FY15 proj	
<u>Cost per meal:</u>									
Total meal equivalents served		689,195	715,416	719,628	688,441	649,087	663,024	681,836	
Food cost		\$ 743,913	\$ 809,156	\$ 809,156	\$ 769,578	\$ 755,980	\$ 798,134	\$ 800,000	
Total dept costs(**excluding one-time special purchases)		\$ 1,708,884	\$ 1,817,879	\$ 1,813,719	\$ 1,887,925	\$ 1,900,694	\$ 2,073,343	\$ 2,059,854	
Food Cost per meal		\$ 1.08	\$ 1.13	\$ 1.12	\$ 1.12	\$ 1.16	\$ 1.20	\$ 1.17	
Total Cost per meal		\$ 2.48	\$ 2.54	\$ 2.52	\$ 2.74	\$ 2.93	\$ 3.13	\$ 3.02	
<u>Food Cost % of revenue</u>									
Food cost		\$ 743,913	\$ 809,156	\$ 809,156	\$ 769,578	\$ 755,980	\$ 798,134	\$ 800,000	
Total revenue		\$ 1,825,730	\$ 1,858,092	\$ 1,950,948	\$ 1,956,988	\$ 1,912,904	\$ 2,051,681	\$ 2,080,253	
%	40-45%	41%	44%	41%	39%	40%	39%	38%	
<u>Labor Cost % of revenue</u>									
Labor cost		\$ 770,922	\$ 852,727	\$ 890,427	\$ 915,987	\$ 956,660	\$ 1,020,227	\$ 1,075,254	Projected
Total revenue		\$ 1,825,730	\$ 1,858,092	\$ 1,950,948	\$ 1,956,988	\$ 1,912,904	\$ 2,051,681	\$ 2,080,253	Projected
%	40-50%	42%	46%	46%	47%	50%	50%	52%	

- **Free And Reduced Price Eligible students** continues to rise. The percentage of students qualifying for free/reduced meals has increased over the past seven years, rising from 4.3% of enrollment in FY08 to 7.3% in FY15. In April 2014, through USDA, families on Medicaid became part of the group Directly Certified for free meals through a match with State Agency records, increasing the percentage of students qualifying for free/reduced meals. The FY16 budget assumes that current free & reduced level will continue at approximately 7%- 7.5% of enrolled students.

	<u>Avg % eligible free/reduced (of enrollment)</u>
FY08	4.3%.
FY09	5.0 %
FY10	5.9%
FY11	6.1%
FY12	6.5%
FY13	6.4%
FY14	6.4 - 7.2%
FY15	7.3%

Description of Revenues:

Total program revenues for FY16 are anticipated to be \$2,088,000, approximately the same as the current year. Prices are proposed to remain the same in FY16. Historical meal prices are presented in the chart below.

Per Meal Prices

thru FY07 prices: el 1.75; 2ndry 2.00

Lunch Price by level & type:	Actual FY10	Actual FY11	Actual FY12	Actual FY13	Actual FY14	Actual FY15	Budget FY16
Elementary Full Price Lunch (All El's)	\$ 2.00	\$ 2.00	\$ 2.30	\$ 2.30	\$ 2.30	\$ 2.30	\$ 2.30
Middle School Regular Lunch	\$ 2.25	\$ 2.25	\$ 2.55	\$ 2.55	\$ 2.55	\$ 2.55	\$ 2.55
Middle School Gourmet Lunch	\$ 3.00	\$ 3.00	\$ 3.30	\$ 3.30	\$ 3.30	\$ 3.30	\$ 3.30
High School Regular Lunch	\$ 2.25	\$ 2.25	\$ 2.55	\$ 2.55	\$ 2.55	\$ 2.55	\$ 2.55
High School Salad Bar Lunch	\$ 2.75	\$ 2.75	\$ 3.05	\$ 3.05	\$ 3.05	\$ 3.05	\$ 3.05
High School Gourmet Lunch	\$ 3.00	\$ 3.00	\$ 3.30	\$ 3.30	\$ 3.30	\$ 3.30	\$ 3.30
Reduced Price Lunches	\$ 0.40	\$ 0.40	\$ 0.40	\$ 0.40	\$ 0.40	\$ 0.40	\$ 0.40
ADULT Lunch Elementary	\$ 3.04	\$ 3.04	\$ 3.27	\$ 3.27	\$ 3.27	\$ 3.27	\$ 3.27
ADULT Lunch Elementary - Special	\$ 3.27	\$ 3.27	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50
ADULT Lunch Secondary Regular	\$ 3.04	\$ 3.04	\$ 3.27	\$ 3.27	\$ 3.27	\$ 3.27	\$ 3.27
ADULT Lunch Secondary Salad Bar	\$ 3.50	\$ 3.50	\$ 3.74	\$ 3.74	\$ 3.74	\$ 3.74	\$ 3.74
ADULT Lunch Secondary Gourmet	\$ 3.50	\$ 3.50	\$ 3.74	\$ 3.74	\$ 3.74	\$ 3.74	\$ 3.74
Breakfast Price:							
Elementary breakfasts	N/A	N/A	\$ 1.25	\$ 1.25	\$ 1.25	\$ 1.25	\$ 1.25
HS full price breakfasts	N/A	N/A	N/A	N/A	N/A	\$ 2.00	\$ 2.00
Reduced Price Breakfasts	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25
ADULT Breakfast Elem	\$ 1.65	\$ 1.65	\$ 1.65	\$ 1.65	\$ 1.65	\$ 1.65	\$ 1.65
ADULT Breakfast Secondary	N/A	N/A	N/A	N/A	\$ 1.50	\$ 2.00	\$ 2.00

Needham's meal prices conform to the requirements of the "Equity in School Lunch Pricing" provisions of Section 210.14(e) of the Healthy, Hunger-Free Kids Act of 2010. The Paid Lunch Equity (PLE) program requires districts to provide the same level of support for lunches served to students who are not eligible for free or reduced price meals (e.g., paid lunches), as they do for lunches served to students eligible for free meals. The regulations provide two ways for Districts to meet this requirement: either through gradually raising the prices for 'paid' lunches or by providing an equivalent amount of funds from non-Federal sources. (Needham raised its prices in FY12 to comply with this requirement.) The USDA paid lunch equity (PLE) tool would have required that Needham's average lunch price for SY 2015/16 increase by \$0.15 to \$2.65, however Needham is able to maintain its current meal pricing structure and meet the PLE requirement because of the \$76,856 of state reimbursement we have received for paid meals served over the past 3 years, meeting the required contribution of non-federal source funds to the program.

Sales of meals are anticipated to be \$1,182,769, which is an increase of approximately \$9,000 (slightly less than 1%) from the current year.

LUNCH	FY16	FY16	FY16	FY15	FY15	FY15
Projected Fee Revenue	Budget Lunches	Budget Fee Per Pupil	Budget Revenue	Proj Lunches	Fee Per Pupil	Proj Revenue
Elementary Full Price Lunch (All ElemS	225,000	\$ 2.30	\$ 517,500	222,250	\$ 2.30	511,175
Middle School Regular Lunch	132,000	\$ 2.55	\$ 336,600	131,375	\$ 2.55	335,006
Middle School Gourmet Lunch	800	\$ 3.30	\$ 2,640	825	\$ 3.30	2,723
High School Regular Lunch	76,000	\$ 2.55	\$ 193,800	76,000	\$ 2.55	193,800
High School Salad Bar Lunch	7,000	\$ 3.05	\$ 21,350	7,000	\$ 3.05	21,350
High School Gourmet Lunch	32,000	\$ 3.30	\$ 105,600	32,000	\$ 3.30	105,600
Reduced Price Lunches	7,500	\$ 0.40	\$ 3,000	7,425	\$ 0.40	2,970
Subtotals	480,300		\$ 1,180,490	476,875		1,172,624

BREAKFAST	FY16	FY16	FY16	FY15	FY15	FY15
Projected Fee Revenue	Budget Breakfasts	Budget Fee Per Pupil	Budget Revenue	Proj Breakfasts	Fee Per Pupil	Proj Revenue
ES full price breakfasts	850	\$ 1.25	\$ 1,063	850	\$ 1.25	\$ 1,063
HS full price breakfasts	600	\$ 2.00	\$ 1,200	635	\$ 2.00	\$ 1,270
Reduced Price Breakfasts	65	\$ 0.25	\$ 16	65	\$ 0.25	\$ 16
Subtotals	1,515		\$ 2,279			\$ 1,079

TOTAL Bkfst & Lunch projected revenue for FY16

\$ 1,182,769

FY15 projected total:

\$ 1,173,703

Other revenue sources are projected to remain the same as in the current year. These revenues include interest, a la carte sales, adult sales, catering and miscellaneous sales and state/federal reimbursement. Projected 'Other Revenues' in FY16 are \$906,000, which is approximately equal to FY15 (\$906,550.)

Other Revenue Summary	Actual FY09	Actual FY10	Actual FY11	Actual FY12	Actual FY13	Actual FY14	Budget FY15	Projected FY15	Budget FY16
Interest	\$ 679	\$ 14	\$ 56	\$ 121	\$ 227	\$ 78	\$ 50	\$ 50	\$ -
Student A la carte sales	\$ 470,481	\$ 490,920	\$ 482,769	\$ 515,754	\$ 422,868	\$ 460,639	\$ 480,000	\$ 490,000	\$ 490,000
Adult Sales	\$ 46,076	\$ 47,190	\$ 46,076	\$ 42,213	\$ 44,760	\$ 47,789	\$ 48,000	\$ 53,500	\$ 53,000
Catering and Misc. sales	\$ 11,000	\$ 15,377	\$ 21,205	\$ 20,523	\$ 20,000	\$ 27,232	\$ 20,000	\$ 23,000	\$ 23,000
Fed and State Reimbursement	\$ 210,714	\$ 223,494	\$ 294,582	\$ 261,078	\$ 291,870	\$ 334,702	\$ 300,000	\$ 340,000	\$ 340,000
	\$ 738,950	\$ 776,995	\$ 844,688	\$ 839,689	\$ 779,725	\$ 870,440	\$ 848,050	\$ 906,550	\$ 906,000

Staffing:

In FY15, the Nutrition Service Program will be staffed by a full time Director (1.0 FTE), a part-time Nutrition Outreach Coordinator (0.71 FTE), a full-time and a part-time secretary (1.5 FTE), eight cafeteria managers (7.89 FTE), 22.75 FTE part-time cafeteria workers, and 8.36 FTE substitute cafeteria workers. The FY16 budget increases cafeteria worker staffing by 0.64 FTE, reflecting anticipated staffing requirements. In addition, the paid work year for cafeteria workers is increased by two days, from 204 to 206 days, to include one additional holiday and Labor Day, since school starts before labor day in FY16.

FTE	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget	FY16 Budget	Inc/ (Dec)
Admin	1.0	1.0	1.21	1.0	1.0	1.71	1.71	1.71	1.71	
Teachers										
Aides	24.86	24.89	29.54	34.39	36.32	37.64	38.46	38.36	39.0	0.64
Clerical	1.43	1.43	1.64	1.5	1.50	1.5	1.5	1.5	1.5	
Total	26.29	27.32	32.39	36.89	38.82	40.85	41.67	41.57	42.21	0.64

The budget also includes anticipated collective bargaining increases for FY16 (of 1%/1.6% top step), as well as \$37,800 for Middle School cafeteria monitors, who assist students with lunch service, wipe tables and supervise the cafeterias.

Program Expenses:

Program expenses include salary expense for Food Service employees, food and food service supplies, custodial supplies, repair, maintenance and replacement of kitchen equipment, computerized cash registers, office equipment, office supplies, and other administrative expenses. Overall, expenses increase \$34,807 (1.7%) over the current year, generally reflecting a \$21,907 increase in salary expenses associated with collective bargaining increases and a \$20,000 increase in the price of food. (Beef prices have risen significantly.)

FY16 planned spending on the NHS dining room expansion, Broadmeadow and Pollard steamers, NHS additional freezer in a portion of the storeroom space, and Newman cafeteria tables, are shown as reservations from fund balance, rather than budgeted expenses in FY16.

Proposed Budget:

The FY16 Food Services budget is attached. The budget meets equity in lunch pricing and nutritional requirements and proposes to continue to reduce the accumulated fund balance through ongoing capital equipment and facility upgrades. Going forward, it may be necessary to adjust prices by small amounts every year, in order to cover operational changes or pricing guidelines.

		FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
<u>Revenues</u>									
0000	Carry-Over Revenue (fr prev FY,excluding precollected)	\$ 814,839	\$ 876,558	\$ 999,227	\$ 965,756	\$ 868,344	\$ 901,250	\$ 846,683	\$ 848,082
	plus Last year's pre-collected revenue carried over	\$ 72,888	\$ 92,004	\$ 106,563	\$ 112,515	\$ 142,137	\$ 126,510	\$ 142,137	\$ 142,137
	Total Revenue Carryover (should match HTE)	\$ 887,727	\$ 968,562	\$ 1,105,790	\$ 1,078,271	\$ 1,010,481	\$ 1,027,760	\$ 988,820	\$ 990,219
				1105790 per Michelle	1078271 per Michelle	1010481 per Michelle		988820 per Michelle	
<u>Current Year Revenue Collections</u>									
0000	Revenue Collections	\$ 1,126,334	\$ 1,105,723	\$ 1,154,778	\$ 1,133,179	\$ 1,181,241	\$ 1,175,068	\$ 1,173,703	\$ 1,182,769
	Other income (ala carte, adult, etc.)	\$ 776,995	\$ 844,688	\$ 848,110	\$ 779,725	\$ 870,440	\$ 848,050	\$ 906,550	\$ 906,000
	Total Current Year Revenue	\$ 1,903,329	\$ 1,950,411	\$ 2,002,888	\$ 1,912,904	\$ 2,051,681	\$ 2,023,118	\$ 2,080,253	\$ 2,088,769
						done			
	TOTAL Assets / Revenues	\$ 2,791,056	\$ 2,918,973	\$ 3,108,678	\$ 2,991,175	\$ 3,062,162	\$ 3,050,878	\$ 3,069,073	\$ 3,078,987
<u>Expenditures</u>									
Object Code	Object Code Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
5110	Central Admin/ Salary	\$ 78,771	\$ 79,514	\$ 87,274	\$ 115,466	\$ 120,397	\$ 122,929	\$ 122,929	\$ 131,320
5110	Food Service Workers	\$ 671,149	\$ 705,224	\$ 710,602	\$ 743,740	\$ 775,375	\$ 816,725	\$ 816,000	\$ 830,042
5110	Secretaries	\$ 48,000	\$ 53,824	\$ 58,480	\$ 60,000	\$ 61,751	\$ 65,325	\$ 65,325	\$ 69,047
5125	Café Subs(including Pollard lunch aides beg proj 09)	\$ 59,422	\$ 51,865	\$ 67,531	\$ 55,911	\$ 62,704	\$ 67,040	\$ 71,000	\$ 66,752
5255	R&M Tech Svc /Maint fees/upgrades	\$ 5,617	\$ 4,865	\$ 12,236	\$ 7,605	\$ 5,660	\$ 6,000	\$ -	\$ 6,000
5247	R&M Instr Equip/ Services		\$ -		\$ 164	\$ -	\$ -		\$ -
5257	R&M Equipment Repair	\$ 15,160	\$ 19,632	\$ 22,034	\$ 19,417	\$ 37,834	\$ 25,000	\$ 40,000	\$ 45,000
5320	Tuition	\$ 795	\$ 3,700	\$ 239	\$ -	\$ -	\$ 13,964	\$ 1,000	\$ 2,000
5341	Postage	\$ 6,533	\$ 4,684	\$ 4,522	\$ 4,557	\$ 4,609	\$ 4,000	\$ 5,000	\$ 5,000
5345	Printing & Binding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5380	Other Services	\$ 1,220	\$ 5,443	\$ 2,311	\$ 25,333	\$ 71,721	\$ 13,000	\$ 28,000	\$ 17,000
5420	Office Supplies	\$ 3,049	\$ 4,973	\$ 4,393	\$ 6,089	\$ 2,036	\$ 6,000	\$ 3,000	\$ 4,000
5450	Custodial/Hskpg (uniform, towels, etc)	\$ 5,504	\$ 6,319	\$ 15,674	\$ 14,570	\$ 17,217	\$ 18,000	\$ 20,000	\$ 20,000
5490	Food	\$ 809,156	\$ 782,651	\$ 769,578	\$ 755,990	\$ 798,134	\$ 800,000	\$ 800,000	\$ 820,000
5522	Equipment <\$5000	\$ 17,078	\$ 5,060	\$ 7,677	\$ 8,779	\$ 13,749	\$ 10,000	\$ 10,000	\$ 14,000
5580	Other Supplies, mostly Papergoods	\$ 58,163	\$ 57,594	\$ 57,872	\$ 55,920	\$ 56,645	\$ 55,000	\$ 55,000	\$ 55,000
5710	In State Travel/ Conferences	\$ 1,423	\$ 1,110	\$ 4,294	\$ 3,718	\$ 5,049	\$ 7,000	\$ 5,500	\$ 6,000
5720	Out of State Travel/ Conferences	\$ -	\$ -	\$ 2,270	\$ -	\$ 20	\$ -	\$ -	\$ -
5730	Dues & Memberships	\$ 1,415	\$ 1,775	\$ 1,494	\$ 555	\$ 674	\$ 2,300	\$ 2,600	\$ 2,500
5780	Other Expenses, incl student reimb	\$ 5,384	\$ 5,554	\$ 7,347	\$ 11,291	\$ 9,636	\$ 10,000	\$ 10,000	\$ 10,000
5850	Capital Equip > \$5000 / Unit by admin	\$ -	\$ -	\$ 185,000	\$ -	\$ -	\$ -	\$ -	\$ -
5856	Capital Tech. > \$5000 Computers	\$ 15,240	\$ 5,072		\$ -	\$ 5,224	\$ 12,750	\$ 20,000	\$ -
5870	Repl. Equipment> \$5000 Per Unit	\$ 19,415	\$ 14,860	\$ 9,582	\$ 91,589	\$ 24,909	\$ 10,000	\$ 3,500	\$ 10,000
	Subtotal Expenditures	\$ 1,822,494	\$ 1,813,719	\$ 2,030,410	\$ 1,980,694	\$ 2,073,343	\$ 2,065,032	\$ 2,078,854	\$ 2,113,661
	(Anticipated) Ending Fund Bal.	\$ 968,562	\$ 1,105,254	\$ 1,078,268	\$ 1,010,481	\$ 988,819	\$ 985,845	\$ 990,219	\$965,326

Reservation of FY16 Fund Balance:

2.33 Month Operating Reserves	\$492,522
Fee Precollections is included in FY15 projected starting balance and FY16 budget ending blnce	\$142,137
NHS dining room expansion & perimeter seating, DESE approved	\$220,000
Newman dining room tables	\$24,666
New Steamers for Broadmeadow and Pollard	\$20,000
Walk-in Freezer installed at HS storeroom, DESE approved	\$66,000

Undesignated Surplus/(Deficit) \$0

Revolving Fund FY16 Budget Request

Fund Name:	Fine & Performing Arts Fee-Based Music Instruction (2350-3654)
Fund Manager:	Director of Fine & Performing Arts
Executive Summary:	Increase to Private Music Instructor Fee From \$752/32 to \$768/32, Private Lesson Registration Fee (\$50), or \$100 Elementary Group Lesson Registration Fee

Fund Description:

This program provides elementary school instrumental music group instruction and private music instruction for students. In addition to the registration fees, this fund also takes in and disburses all private lesson fees.

Enabling Legislation:

MGL chapter 71, Section 47

Critical Issues:

The only critical issue at this time is a desire to budget for a 2% increase in the private music instructor fee, from the current \$23.50 per 30-minute lesson to \$24.00 per 30-minute lesson. Instructors have not received a fee increase since FY13.

Support for District Vision, Mission, Goals, Objectives:

This program directly supports the NPS mission to create “excited learners” and “inspire excellence” along with the District’s value of “Scholarship learning: every student engaged in dynamic and challenging academic experiences”. The program enables the District to provide elementary instrumental music instruction to students in grades 3, 4 and 5 taught by highly qualified, licensed instructors, and to meet the national and state standards/frameworks in music. It also provides convenient, quality private music instruction for our students within our facilities at reasonable cost.

Description of Revenues:

This program is funded by a combination of fees from the Group Lesson Program, held before school, and the Private Lesson Program, held after school. In FY16, revenues for the Group Lesson Program are projected to be \$27,000, which is based on 270 students participating at a fee of \$100 per student. FY16 revenues from the Private Lesson Program are expected to total \$196,320, based on 240 students enrolling @ \$768/student plus paying the \$50 registration fee. (The private lesson program fee covers 32-30 minute lessons @ \$24.00/lesson.)

Group Lesson Program (Elementary students – before school)

	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16
Enrollment	353	353	330	300	302	277	280	280	270
Fee	\$85	\$85	\$85	\$85	\$100	\$100	\$100	\$100	\$100

Private Lesson Program (Gr. 4 – 12 students – held after school)

	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16
Enrollment	236	200	200	218	240	260	240	240	240
Fee	\$30 Reg Fee \$704/32wks Instructor fee	\$30 Reg Fee \$704/32wks Instructor	\$35 Reg Fee \$704/32wks Instructor	\$50 Reg Fee \$704/32wks Instructor	\$50 Reg Fee \$704/32wks Instructor	\$50 Reg Fee \$752/32wks Instructor	\$50 Reg Fee \$752/32wks Instructor	\$50 Reg Fee \$752/32wks Instructor	\$50 Reg Fee \$768/32wks Instructor

Staffing:

Staffing for this fund is comprised of a Program Coordinator for the Private lesson Program (\$3,823), accompanists @ \$8,717 (who receive an hourly rate of \$19.74 to accompany school groups and \$120 per private lesson recital, of which there are 20) and 28 private lesson instructors paid at the rate of \$24.00 per 30 minute lesson (\$184,320.) Note that the Group Lesson teachers are certified music teachers paid through the operating budget as part of their normal curricular teaching FY duties. This program also supports 10% of the Department Bookkeeper's salary (\$4,587).

Expenses:

Program expenses total \$226,007 and include expenses of the Elementary Group Lesson Program and the Private Lesson Program.

- The expenses of the Elementary Group Lesson Program include accompanists (\$6,317), instrument repairs/tunings/maintenance (\$3,720), transportation (\$2,400), music books (\$2,000), printing costs for program promotion (\$850), music festival fees (\$1,200), Smartmusic subscriptions (\$7,280), Mass Music Educator Membership (\$540) and instruments and supplies that enable these students to continue participation in the instrumental music program through graduation (\$4,050). Refunds for children who withdraw prior to completing their lessons and scholarships are budgeted at \$2,520.
- Expenses of the Private lesson Program include private lesson instructors (\$184,320), Program Coordinator Stipend (\$3,823), and the cost of accompanists for recitals (\$2,400.) This program also supports 10% of the Department Bookkeeper's salary (\$4,587).

Scholarship assistance to families with multiple children involved, or those in financial need, is provided from available fund balance.

FY16 Proposed Budget:

Attached.

Revolving Fund Name: Fine & Performing Fee-Based Music Instruction
Revolving Fund Contact: Director of Fine and Performing Arts

													FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3654	80	00	0000	000	00	520	980	0000	00	Carry-Over Revenue		\$5,981	\$22,230	\$31,131	\$26,087	\$20,291	\$19,091	\$22,967
Current Year Revenue Collections																			
2350	3654	80	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections		\$193,298	\$214,215	\$238,764	\$233,282	\$220,480	\$218,300	\$223,320
Revenue Collected for Next Fiscal Year																			
2350	3654	80	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$199,279	\$236,445	\$269,895	\$259,369	\$240,771	\$237,391	\$246,287
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
2350	3654	80	10	1230	090	99	520	010	5110	01	District	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2110	090	99	520	010	5110	01	District	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2120	090	99	520	010	5110	01	District	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2220	090	99	520	010	5110	01	District	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2305	090	99	520	010	5110	01	District	Certified Classroom Teacher/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2310	090	99	520	010	5110	01	District	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2315	090	99	520	010	5110	01	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2320	090	99	520	010	5110	01	District	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2440	090	99	520	010	5110	01	District	Other Instructional	\$164,096	\$184,451	\$217,302	\$201,435	\$193,012	\$187,200	\$196,860
2350	3654	80	10	2325	090	99	520	010	5110	03	District	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2330	090	99	520	010	5110	03	District	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2353	090	99	520	010	5110	01	District	Prof Dev Summer/Aft School/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2355	090	99	520	010	5110	03	District	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2357	090	99	520	010	5110	01	District	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2110	090	99	520	010	5110	02	District	Secy to Curr Dir/ Salary	\$4,327	\$4,494	\$4,389	\$4,869	\$4,305	\$4,500	\$4,587
2350	3654	80	10	2110	090	99	520	010	5146	02	District	Secy to Dep Head (Non Sup)/ Sala	\$0	\$45	\$45	\$45	\$0	\$0	\$0
2350	3654	80	10	2210	090	99	520	010	5110	02	District	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2220	090	99	520	010	5110	02	District	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	1420	090	99	520	010	5110	02	District	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	4110	090	99	520	010	5110	03	District	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	5200	090	99	520	010	5110	99	District	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	4220	090	99	520	020	5241	04	District	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	4210	090	99	520	020	5241	04	District	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2451	090	99	520	020	5255	04	District	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2420	090	99	520	020	5247	04	District	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$3,500	\$2,900	\$3,720
2350	3654	80	10	5350	090	99	520	020	5270	04	District	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2440	090	99	520	020	5300	04	District	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2440	090	99	520	020	5330	04	District	Transportation	\$2,291	\$4,242	\$3,360	\$799	\$1,900	\$1,975	\$2,400
2350	3654	80	10	2440	090	99	520	020	5341	04	District	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2440	090	99	520	020	5345	04	District	Printing & Binding	\$0	\$0	\$0	\$0	\$750	\$1,354	\$850
2350	3654	80	10	2440	090	99	520	020	5346	04	District	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2440	090	99	520	020	5380	04	District	Other Services	\$1,547	\$2,295	\$4,229	\$4,901	\$7,600	\$6,545	\$7,280
2350	3654	80	10	2110	090	99	520	030	5420	05	District	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	4220	090	99	520	030	5430	05	District	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	4110	090	99	520	030	5450	05	District	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	4210	090	99	520	030	5460	05	District	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	3400	090	99	520	030	5490	05	District	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2430	090	99	520	030	5510	05	District	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2415	090	99	520	030	5512	05	District	Teaching Aids/ Clsrm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2410	090	99	520	030	5517	05	District	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$2,000	\$2,900	\$2,000
2350	3654	80	10	2420	090	99	520	030	5522	05	District	Instr. Equipment/ Supplies	\$410	\$533	\$3,700	\$5,482	\$4,250	\$4,950	\$4,050
2350	3654	80	10	2453	090	99	520	030	5523	05	District	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2455	090	99	520	030	5524	05	District	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2451	090	99	520	030	5525	05	District	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2440	090	99	520	030	5580	05	District	Other Supplies	\$0	\$4,988	\$6,728	\$9,846	\$0	\$0	\$0
2350	3654	80	10	2357	090	99	520	030	5710	06	District	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2357	090	99	520	030	5720	06	District	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2357	090	99	520	030	5730	06	District	Dues & Memberships	\$0	\$0	\$0	\$0	\$524	\$0	\$540
2350	3654	80	10	2440	090	99	520	030	5780	06	District	Other Expenses	\$4,378	\$4,267	\$4,055	\$5,361	\$3,700	\$2,100	\$3,720
2350	3654	80	10	7300	090	99	520	200	5850	99	District	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	7500	090	99	520	200	5851	99	District	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	7350	090	99	520	200	5856	99	District	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	7300	090	99	520	200	5870	99	District	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$177,049	\$205,315	\$243,808	\$232,739	\$221,541	\$214,424	\$226,007
Anticipated Ending Fund Bal.													\$22,230	\$31,131	\$26,087	\$26,630	\$19,231	\$22,967	\$20,280

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	Eliot Lease (2350-3221)
Fund Manager:	Director of Financial Operations
Executive Summary:	Fee Same at \$0.38/Student Hour; No Program Changes

Fund Description:

This revolving fund collects income from the rental of surplus property at the Eliot School. The current lessee is Needham Extended Day Program (NEDP), which runs a before/after school program at Broadmeadow, Eliot, Newman and Mitchell Schools for elementary students. Needham Extended Day Program (NEDP) runs an after school program at Hillside.

Enabling Legislation:

MGL Ch 40, Section 3 limits the use of these monies to expenses associated with maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense.

Critical Issues:

There are no expected critical issues for this fund in FY16. In FY14, the School Department issued a bid for the rental of space for the provision of before and after school structured programs for elementary students. The bid was awarded to Needham Extended Day Program, Inc. (NEDP) for FY15-FY17.

Description of Revenues:

In FY16, rental fees are based on the bid rate of \$0.38/student hour. This rate was established through the RFP process. An estimated 43,932 student hours are anticipated, or \$16,694 based on FY15 projected student hours.

Staffing:

No staff are paid from this fund.

Expenses:

Expenses are the cost of maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense. The FY16 budget reflects spending on custodial supplies and building repair and maintenance. Any unspent funds, at the end of the fiscal year, will be remitted to the Town's General Fund, per Ch. 40, s3.

Support for District Vision, Mission, Goals and Objectives:

Before/after school programs for elementary students support District Goal 2.0, which ensures that students have the social and emotional competencies that enable them to be self-aware, to have social and relationship skills, to self-manage and to make responsible decisions.

FY16 Proposed Budget:

Attached.

Revolving Fund Name:	Eliot Lease
Revolving Fund Contact:	Director of Financial Operations

Revenues													FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3221	090	00	0000	000	00	520	980	0000	00			Carry-Over Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Current Year Revenue Collections																			
2350	3221	090	00	0000	000	00	432	000	0000	00			Current Year Revenue Collections	\$8,734	\$11,345	\$9,891	\$12,142	\$12,470	\$16,694
Revenue Collected for Next Fiscal Year																			
2350	3221	090	00	0000	000	00	432	000	0000	00			Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$8,734	\$11,345	\$9,891	\$12,142	\$12,470	\$16,694	\$16,694
Expenditures													FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget	FY15 Proj	FY16 Budget
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description							
2350	3221	090	22	1230	099	99	520	010	5110	01	Eliot	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2110	099	99	520	010	5110	01	Eliot	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2120	099	99	520	010	5110	01	Eliot	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2220	099	99	520	010	5110	01	Eliot	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2305	099	99	520	010	5110	01	Eliot	Certified Classroom Teacher/ Salan	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2310	099	99	520	010	5110	01	Eliot	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2315	099	99	520	010	5110	01	Eliot	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2320	099	99	520	010	5110	01	Eliot	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2440	099	99	520	010	5110	01	Eliot	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2325	099	99	520	010	5110	03	Eliot	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2330	099	99	520	010	5110	03	Eliot	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2353	099	99	520	010	5110	01	Eliot	Prof Dev Summer/Aft School/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2355	099	99	520	010	5110	03	Eliot	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2357	099	99	520	010	5110	01	Eliot	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2110	099	99	520	010	5110	02	Eliot	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2120	099	99	520	010	5110	02	Eliot	Secy to Dep Head (Non Sup)/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2210	099	99	520	010	5110	02	Eliot	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2220	099	99	520	010	5110	02	Eliot	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	1420	099	99	520	010	5110	02	Eliot	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	4110	099	99	520	010	5110	03	Eliot	Custodians/ Salary	\$8,734	\$11,345	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	5200	099	99	520	010	5110	99	Eliot	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	4220	099	99	520	020	5241	04	Eliot	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$3,241	\$0
2350	3221	090	22	4210	099	99	520	020	5241	04	Eliot	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2451	099	99	520	020	5255	04	Eliot	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2420	099	99	520	020	5247	04	Eliot	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	5350	099	99	520	020	5270	04	Eliot	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2440	099	99	520	020	5300	04	Eliot	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2440	099	99	520	020	5330	04	Eliot	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2440	099	99	520	020	5341	04	Eliot	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2440	099	99	520	020	5345	04	Eliot	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2440	099	99	520	020	5346	04	Eliot	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2440	099	99	520	020	5380	04	Eliot	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2110	099	99	520	030	5420	05	Eliot	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	4220	099	99	520	030	5430	05	Eliot	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	4110	099	99	520	030	5450	05	Eliot	Custodial / Supplies	\$0	\$0	\$9,891	\$12,142	\$12,470	\$13,454	\$16,694
2350	3221	090	22	4210	099	99	520	030	5460	05	Eliot	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	3400	099	99	520	030	5490	05	Eliot	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2430	099	99	520	030	5510	05	Eliot	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2415	099	99	520	030	5512	05	Eliot	Teaching Aids/ Clarm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2410	099	99	520	030	5517	05	Eliot	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2420	099	99	520	030	5522	05	Eliot	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2453	099	99	520	030	5523	05	Eliot	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2455	099	99	520	030	5524	05	Eliot	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2451	099	99	520	030	5525	05	Eliot	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2440	099	99	520	030	5580	05	Eliot	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2357	099	99	520	030	5710	06	Eliot	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2357	099	99	520	030	5720	06	Eliot	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2357	099	99	520	030	5730	06	Eliot	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	2440	099	99	520	030	5780	06	Eliot	Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	7300	099	99	520	200	5850	99	Eliot	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	7500	099	99	520	200	5851	99	Eliot	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	7350	099	99	520	200	5856	99	Eliot	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3221	090	22	7300	099	99	520	200	5870	99	Eliot	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$8,734	\$11,345	\$9,891	\$12,142	\$12,470	\$16,694	\$16,694
Anticipated Ending Fund Bal.													\$0	\$0	\$0	\$0	\$0	\$0	\$0

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY16 Budget Request

Fund Name:	Broadmeadow Lease (2350-3211)
Fund Manager:	Director of Financial Operations
Executive Summary:	Fee Stays Same at \$0.38/Student Hour; No Program Changes

Fund Description:

This revolving fund collects income from the rental of surplus property at the Broadmeadow School. The current lessee is Needham Extended Day Program (NEDP), which runs a before/after school program at Broadmeadow, Eliot, Newman and Mitchell Schools for elementary students. Needham Extended Day Program (NEDP) runs an after school program at Hillside.

Enabling Legislation:

MGL Ch 40, Section 3 limits the use of these monies to expenses associated with maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense.

Critical Issues:

There are no expected critical issues for this fund in FY16. In FY14, the School Department issued a bid for the rental of space for the provision of before and after school structured programs for elementary students. The bid was awarded to Needham Extended Day Program, Inc. (NEDP) for FY15-FY17.

Description of Revenues:

In FY16, rental fees are based on the bid rate of \$0.38/student hour. This rate was established through the RFP process. An estimated 37,423 student hours are anticipated, or \$14,221 based on FY15 projected student hours.

Staffing:

No staff are paid from this fund.

Expenses:

Expenses are the cost of maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense. The FY16 budget reflects spending on custodial supplies. Any unspent funds, at the end of the fiscal year, will be remitted to the Town's General Fund, per Ch. 40, s3.

Support for District Vision, Mission, Goals and Objectives:

Before/after school programs for elementary students support District Goal 2.0, which ensures that students have the social and emotional competencies that enable them to be self-aware, to have social and relationship skills, to self-manage and to make responsible decisions.

FY16 Proposed Budget:

Attached.

Revolving Fund Name:	Broadmeadow Lease
Revolving Fund Contact:	Director of Financial Operations

												FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget	FY15 Proj	FY16 Budget	
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3211	090	00	0000	000	00	520	980	0000	00	Carry-Over Revenue	\$0	\$0	\$0	\$0	\$0	\$0		
Current Year Revenue Collections																			
2350	3211	090	00	0000	000	00	432	000	0000	00	Current Year Revenue Collections	\$9,629	\$11,921	\$13,983	\$14,719	\$15,117	\$14,221		
Revenue Collected for Next Fiscal Year																			
2350	3211	090	00	0000	000	00	432	000	0000	00	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0		
Subtotal Revenues												\$9,629	\$11,921	\$13,983	\$14,536	\$15,117	\$14,221	\$14,221	
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object Code	Ext Obj	Building	Object Code Description	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Budget	FY15 Proj	FY16 Budget
2350	3211	090	21	1230	099	99	520	010	5110	01	Broadmeadow	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2110	099	99	520	010	5110	01	Broadmeadow	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2120	099	99	520	010	5110	01	Broadmeadow	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2220	099	99	520	010	5110	01	Broadmeadow	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2305	099	99	520	010	5110	01	Broadmeadow	Certified Classroom Teacher/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2310	099	99	520	010	5110	01	Broadmeadow	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2315	099	99	520	010	5110	01	Broadmeadow	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2320	099	99	520	010	5110	01	Broadmeadow	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	010	5110	01	Broadmeadow	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2325	099	99	520	010	5110	03	Broadmeadow	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2330	099	99	520	010	5110	03	Broadmeadow	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2353	099	99	520	010	5110	01	Broadmeadow	Prof Dev Summer/Afttr School/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2355	099	99	520	010	5110	03	Broadmeadow	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2357	099	99	520	010	5110	01	Broadmeadow	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2110	099	99	520	010	5110	02	Broadmeadow	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2120	099	99	520	010	5110	02	Broadmeadow	Secy to Dep Head (Non Sup)/ Salar	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2210	099	99	520	010	5110	02	Broadmeadow	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2220	099	99	520	010	5110	02	Broadmeadow	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	1420	099	99	520	010	5110	02	Broadmeadow	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	4110	099	99	520	010	5110	03	Broadmeadow	Custodians/ Salary	\$0	\$11,840	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	5200	099	99	520	010	5110	99	Broadmeadow	Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	4220	099	99	520	020	5241	04	Broadmeadow	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	4210	099	99	520	020	5241	04	Broadmeadow	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2451	099	99	520	020	5255	04	Broadmeadow	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2420	099	99	520	020	5247	04	Broadmeadow	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	5350	099	99	520	020	5270	04	Broadmeadow	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	020	5300	04	Broadmeadow	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	020	5330	04	Broadmeadow	Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	020	5341	04	Broadmeadow	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	020	5345	04	Broadmeadow	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	020	5346	04	Broadmeadow	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	020	5380	04	Broadmeadow	Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2110	099	99	520	030	5420	05	Broadmeadow	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	4220	099	99	520	030	5430	05	Broadmeadow	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	4110	099	99	520	030	5450	05	Broadmeadow	Custodial / Supplies	\$0	\$0	\$13,983	\$14,719	\$15,117	\$14,221	\$14,221
2350	3211	090	21	4210	099	99	520	030	5460	05	Broadmeadow	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	3400	099	99	520	030	5490	05	Broadmeadow	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2430	099	99	520	030	5510	05	Broadmeadow	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2415	099	99	520	030	5512	05	Broadmeadow	Teaching Aids/ Clarm Ref	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2410	099	99	520	030	5517	05	Broadmeadow	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2420	099	99	520	030	5522	05	Broadmeadow	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2453	099	99	520	030	5523	05	Broadmeadow	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2455	099	99	520	030	5524	05	Broadmeadow	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2451	099	99	520	030	5525	05	Broadmeadow	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	030	5580	05	Broadmeadow	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2357	099	99	520	030	5710	06	Broadmeadow	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2357	099	99	520	030	5720	06	Broadmeadow	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2357	099	99	520	030	5730	06	Broadmeadow	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	030	5780	06	Broadmeadow	Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	7300	099	99	520	200	5850	99	Broadmeadow	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	7500	099	99	520	200	5851	99	Broadmeadow	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	7350	099	99	520	200	5856	99	Broadmeadow	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	7300	099	99	520	200	5870	99	Broadmeadow	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures												\$9,629	\$11,840	\$13,983	\$14,719	\$15,117	\$14,221	\$14,221	
Anticipated Ending Fund Bal.												\$0	\$81	\$0	\$0	\$0	\$0	\$0	

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.